

Koolkuna Vacation Care



Important Information

General Information

Vacation Care is an additional service that is provided for families during the school holiday period. It is available for families that attend Balgowlah North Public School as well as families from other schools. The program consists of a range of in-centre activities and excursions tailored for specific year groups.

What to Bring

Children should bring:

- **Healthy morning tea & lunch** (unless specified that lunch is provided on the program) - *Note: Due to children with anaphylaxis, Sustainable OSHC strives to be free from products containing nuts. Parents/guardians are asked to use caution when packing their child's lunchbox & avoid peanut butter, nutella or foods containing nuts.*
- **A sun hat & a raincoat**
- **A refillable drink bottle**
- **Spare clothes** (including underwear) in case there are any accidents.

Always mark belongings with your child's full name. Any belongings brought to the centre by your child remain the sole responsibility of the child & family. Sustainable OSHC take no responsibility for lost, stolen or broken items. Any clothing left at the end of Vacation Care will be donated to St Vincent De Paul.

What to Wear

Please ensure your child is wearing comfortable clothes that offer maximum sun protection including a **hat** and a top that **covers the shoulders**. Enclosed shoes that are suitable for walking and playing should be worn; thongs and sandals are impractical. Sunscreen should be applied to your child every day before dropping them to Vacation Care and will be reapplied throughout the day as necessary.

Food Provided

- Breakfast is available for children who arrive between 7:00am-8:00am and consists of Toast, Cereal & Fresh Fruit.
- Afternoon Tea is provided during Vacation Care and is served at 3:00pm. Afternoon Tea consists of Fresh Fruit & Sandwiches & a "special" snack i.e. Spaghetti Bolognese, Fried Rice, Banana Bread, Butter Chicken.
- In some circumstances, Lunch may be provided as part of the programmed activity. Please refer to the Vacation Care program as to whether lunch is provided.
- Due to children with anaphylaxis, Sustainable OSHC strives to be free from products containing nuts. No products containing or having traces of nuts will be used by Sustainable OSHC.

Hours of Operation

Vacation Care hours - 7:00am to 6:00pm

Pick up after 6:00pm incurs a late fee of \$16.50 per every 15mins or part thereof. Normal delivery and collection procedures apply.

Excursion Day Timing & Transport

- Children will generally leave the centre for excursions at 9:30am. Please ensure your child is at the centre by 9am for a briefing session prior to the excursion.
- In general, children will return back to the centre from excursions between 2:00pm - 3:00pm.
- Bus departure/return times are available on the Vacation Care Program & Risk Assessments. Please read them carefully so your child does not miss the excursion.
- Please refer to the Vacation Care Program to identify the means of transportation for the excursion i.e (Chartered Bus, Walking, Ferry, Public Transport).
- The charter buses used for excursions are driven by a hired bus driver from the supplying bus company with full insurance.

Risk Assessments and Staff Ratios

Risk assessments are conducted for each for each activity & excursion to ensure safety standards are upheld at all times, these assessments are available for viewing upon request.

Staff to child ratio is:

- Onsite = 1:15
- Offsite (excursion) = 1:8
- Excursions involving water e.g. swimming = 1:5

The number of children going on each excursion can vary, the maximum number of children & anticipated number of children for excursions will be listed on the Vacation Care Program.

Waivers

For some excursions families will be required to complete a waiver form.

Changes to Planned Program

There may be occasions where the planned program must be changed due to weather conditions or the illness of an instructor. Families will be notified at earliest convenience.

Cost Breakdown

Base Day rate = \$78 per student; plus
Variable Daily Activity cost eg. \$78 + \$15 = \$93
An Administration Fee of \$33 is payable by all families on an annual basis at the time of enrolment.

Koolkuna Vacation Care

Terms & Conditions



Booking and Payment Policy

All Vacation Care Bookings must now be requested via the Xplor Home App.

Please use the Xplor Home App to find the bookings tab and book into the appropriate sessions labelled "Vacation Care K-2" or "Vacation Care 3-6" where you will be able to book each child in for the days requested. Please refer to the [Casual Booking Instructions](#) if you require assistance. **When a solid orange circle is displayed above, your child is successfully booked in for that day.**

Changes or cancellations will be accepted up until **2 weeks prior to your booking and must be requested via Email.**

If the day is fully booked, you may request a space via the Xplor Home App and will be automatically added to the waitlist. **Please do not try and book your child into the other group.**

Direct debits are processed fortnightly for bookings 2 weeks in advance.

Cancellation Policy

Changes or cancellations will be accepted until **2 weeks prior to your booking.** Please ensure you cancel the session via email notification to Koolkuna OSHC. Thereafter no changes or cancellations can be accepted without a Medical Certificate.

Waitlist Policy

If your child has been added to the waitlist and a place becomes available, Koolkuna will contact you via email and book your child in under the assumption you still require care. It is the responsibility of the parent/guardian to advise Koolkuna immediately if you no longer require the care and wish to cancel the booking, which will enable us to offer the place to the next child on the waitlist.

Additional Needs & Inclusion Support

Children who require additional support are welcomed at Vacation Care once ISP funding is approved and appropriate staffing is available to meet their needs. Once ISP funding is approved, to help us plan effectively and ensure a safe, inclusive environment, families are asked to provide at least 3 weeks' notice of their specific bookings prior to the vacation care period.

Authorisation

By booking my child into Sustainable OSHC Vacation Care via the Xplor Home App, I hereby give consent for the child/ren booked into the Vacation Care program to attend the prescribed activities/excursions on the days they have been booked in.

I have access to & have read all the necessary information available in the Risk Assessments, Policies & Vacation Care Program prior to booking my child/ren in for Vacation Care as it contains the following regulatory information for excursions:

- (a) the child's name; and
- (b) the reason the child is to be taken outside the premises; and
- (c) the date the child is to be taken on the excursion; and
- (d) a description of the proposed destination for the excursion; and
- (e) if the excursion involves transporting children -
 - (i) the means of transport; and
 - (ii) any requirements for seatbelts or safety restraints under a law of each jurisdiction in which the children are being transported; and
- (f) the proposed activities to be undertaken by the child during the excursion; and
- (g) the period the child will be away from the premises; and
- (h) the anticipated number of children likely to be attending the excursion; and
- (i) the anticipated ratio of educators attending the excursion to the anticipated number of children attending the excursion; and
- (j) the anticipated number of staff members and any other adults who will accompany and supervise the children on the excursion; and
- (k) that a risk assessment has been prepared and is available at the service.

By clicking confirm booking, you are agreeing to these terms, if any questions please email Koolkuna OSHC.

Koolkuna Vacation Care

Program - Week 1 | Autumn 2026



= Travelling by Bus (Seatbelts to be worn) = Walking Excursion = Travelling by Ferry = Travelling via Public Transport

Years K-6 Program

Monday 06/04

Koolkuna Closed Public Holiday

Tuesday 07/04

Games 2 U

Prepare for a high-energy day packed with action and non-stop fun! The Games2U crew is rolling in with their incredible games bus, loaded with consoles and multiplayer challenges. Outside, the excitement ramps up as children climb inside the giant inflatable hamster ball and take on thrilling laser tag battles. It's the ultimate mix of gaming, movement, and adventure. It's a day guaranteed to be unforgettable.



Max: 75 - Ratio: 1:15
In Centre

\$95

Wednesday 08/04

Ultimate Sydney @ Northmead

Dive into a day of high-energy adventure as Koolkuna head to Ultimate Sydney Northmead for an action-packed indoor play experience. Children will explore vibrant play zones, bounce through exciting spaces and enjoy a mix of climbing, sliding and imaginative play. With so much to discover, there's plenty of room for movement, laughter and new challenges.



Max: 40 - Ratio: 1:8
Bus Departure: 10:30am
Bus Return: 2:30pm

\$110

Thursday 09/04

Silent Disco

Dance into the ultimate quiet party as our silent disco brings big energy without any of the noise. You'll pop on wireless headphones, choose your favourite music channel and dance to your own rhythm with friends. From pop hits to chilled beats, plus fun dance games and creative activities throughout the day, this experience is all about confidence, expression and non-stop movement which is perfect for kids who love to shine on the dance floor.



Max: 75 - Ratio: 1:15
In Centre

\$95

Friday 10/04

Eco Explorers

Come along for a day of green adventures as you dig, plant and grow your way through nature. You'll design your own plant pot, plant seeds to take home and explore the Green Grove while meeting our friendly chickens. With hands-on gardening, nature play and animal care, this day is packed with eco-friendly fun, discovery and outdoor magic that's perfect for curious little nature lovers.



Max: 75 - Ratio: 1:15
In Centre

\$85

Koolkuna Vacation Care

Program - Week 2 | Autumn 2026



= Travelling by Bus (Seatbelts to be worn) = Walking Excursion = Travelling by Ferry = Travelling via Public Transport

Years K-6 Program

Monday 13/04

Bring it on Sports

Lace up for an action-packed day of movement, teamwork and friendly competition as Bring It On Sports joins us for AFL and netball sessions. You'll build skills, boost confidence and learn game strategies in a fun, supportive environment that keeps everyone active and involved. Bring it on!



Max: 75 - Ratio: 1:15
In Centre

\$90

Tuesday 14/04

Slime Day

Dive into a fun-filled slime spectacular as Koolkuna takes on its very own slime day. Explore bright colours, stretchy textures and creative mix-ins while designing your own slime masterpiece. From glossy and glittery to fluffy and buttery, you can experiment with different styles and customise a creation to take home. It's messy, sensory and seriously fun from start to finish.



Max: 75 - Ratio: 1:15
In Centre

\$85

Wednesday 15/04

Built by Kids

Ready to hammer, paint and create? Roll up your sleeves and build your very own wooden toolbox from scratch. Assemble the pieces, add your personal flair with paint, gems and bold decorations, and watch your ideas transform into something epic, right in your hands. Every step sparks creativity and builds confidence as you design a toolbox that's completely unique to you. By the end of the day, you'll walk away with a one-of-a-kind masterpiece you can proudly use for future projects – a full celebration of building, making and imagination in action.



Max: 75 - Ratio: 1:15
In Centre

\$95

Thursday 16/04

Museum of Illusion @ Sydney

Step into a world where nothing is quite what it seems! Koolkuna will take on the The Museum of Illusions, Sydney to explore mind-bending rooms, puzzling installations, and hands-on exhibits that challenge the senses. It's an unforgettable adventure where learning meets fun, imagination runs wild, and reality gets delightfully twisted.



Max: 40 - Ratio: 1:8
Bus Departure: 9am
Bus Return: 2:45pm

\$110

Friday 17/04

Koolkuna Film Fest

Lights, camera, action! Koolkuna Film Fest invites children to step into the spotlight as filmmakers, actors and directors for a day of movie magic. From brainstorming story ideas and designing props to filming scenes and showcasing their masterpieces, kids will experience the full creative process behind making a short film. We'll wrap up the day with our very own red-carpet screening, celebrating imagination, teamwork, and all the behind-the-scenes fun that brings stories to life.



Max: 75 - Ratio: 1:15
In Centre

\$80

Koolkuna Vacation Care

Program - Week 3 | Autumn 2026



= Travelling by Bus (Seatbelts to be worn) = Walking Excursion = Travelling by Ferry = Travelling via Public Transport

Years K-6 Program

Monday 20/04

Inflatable Obstacle Course

Get ready to bounce, climb, race, and laugh your way through an action-packed day of fun! Our giant obstacle-course jumping castle turns the playground into an adventure zone, complete with tunnels, slides, and challenges that put speed and agility to the test. Children can race their friends or conquer the course at their own pace. It's high-energy, confidence-boosting fun that keeps everyone moving and smiling from start to finish.



Max: 75 - Ratio: 1:15
In Centre

\$95

Tuesday 21/04

Pj Party and Pizza Day

Settle in for the ultimate chill-out day as you get cosy, comfy and wrapped in your favourite pyjamas. Spend the day relaxing with games, movies and plenty of laughter, all at your own pace. You'll enjoy a mix of fun, laid-back activities, and you'll even make your own delicious pizzas to share and enjoy together. It's comfort, creativity and good food all rolled into one – the perfect day to be in your PJ's!



Max: 75 - Ratio: 1:15
In Centre

\$85

Wednesday 22/04

K-6 Return to School