



# Belrose Vacation Care

## Important Information

### General Information

Vacation Care is an additional service that is provided for families during the school holiday period. It is available for families that attend Belrose Public School as well as families from other schools. The program consists of a range of in-centre activities and excursions tailored for specific year groups.

### What to Bring

Children should bring:

- **Healthy morning tea & lunch** (unless specified that lunch is provided on the program) - *Note: Due to children with anaphylaxis, Sustainable OSHC strives to be free from products containing nuts. Parents/guardians are asked to use caution when packing their child's lunchbox & avoid peanut butter, nutella or foods containing nuts.*
- **A sun hat & a raincoat**
- **A refillable drink bottle**
- **Spare clothes** (including underwear) in case there are any accidents.

Always mark belongings with your child's full name. Any belongings brought to the centre by your child remain the sole responsibility of the child & family. Sustainable OSHC take no responsibility for lost, stolen or broken items. Any clothing left at the end of Vacation Care will be donated to St Vincent De Paul.

### What to Wear

Please ensure your child is wearing comfortable clothes that offer maximum sun protection including **a hat** and a top that **covers the shoulders**. Enclosed shoes that are suitable for walking and playing should be worn; thongs and sandals are impractical. Sunscreen should be applied to your child every day before dropping them to Vacation Care and will be reapplied throughout the day as necessary.

### Food Provided

- Breakfast is available for children who arrive between 7:00am-8:00am and consists of Toast, Cereal & Fresh Fruit.
- Afternoon Tea is provided during Vacation Care and is served at 3:00pm. Afternoon Tea consists of Fresh Fruit & Sandwiches & a "special" snack i.e. Spaghetti Bolognese, Fried Rice, Banana Bread, Butter Chicken.
- In some circumstances, Lunch may be provided as part of the programmed activity. Please refer to the Vacation Care program as to whether lunch is provided.
- Due to children with anaphylaxis, Sustainable OSHC strives to be free from products containing nuts. No products containing or having traces of nuts will be used by Sustainable OSHC.

### Hours of Operation

**Vacation Care hours - 7:00am to 6:00pm**

Pick up after 6:00pm incurs a late fee of \$15 per every 15mins or part thereof. Normal delivery and collection procedures apply.

### Excursion Day Timing & Transport

- Children will generally leave the centre for excursions at 9:30am. Please ensure your child is at the centre by 9am for a briefing session prior to the excursion.
- In general, children will return back to the centre from excursions between 2:00pm - 3:00pm.
- Bus departure/return times are available on the Vacation Care Program & Risk Assessments. Please read them carefully so your child does not miss the excursion.
- Please refer to the Vacation Care Program to identify the means of transportation for the excursion i.e (Chartered Bus, Walking, Ferry, Public Transport).
- The charter buses used for excursions are driven by a hired bus driver from the supplying bus company with full insurance.

### Risk Assessments and Staff Ratios

Risk assessments are conducted for each for each activity & excursion to ensure safety standards are upheld at all times, these assessments are available for viewing upon request.

**Staff to child ratio is:**

- Onsite = 1:15
- Offsite (excursion) = 1:8
- Excursions involving water e.g. swimming = 1:5

The number of children going on each excursion can vary, the maximum number of children & anticipated number of children for excursions will be listed on the Vacation Care Program.

### Waivers

For some excursions families will be required to complete a waiver form.

### Changes to Planned Program

There may be occasions where the planned program must be changed due to weather conditions or the illness of an instructor. Families will be notified at earliest convenience.

### Cost Breakdown

Base Day rate = \$65 per student; plus  
Variable Daily Activity cost eg. \$65 + \$15 = \$80  
An Administration Fee of \$27.50 is payable by all families on an annual basis at the time of enrolment.



# Belrose Vacation Care

## Terms & Conditions

### Booking and Payment Policy

**All Vacation Care Bookings must now be requested via the Xplor Home App.**

Please use the Xplor Home App to find the bookings tab and book into the appropriate sessions labelled "Vacation Care K-6" where you will be able to book each child in for the days requested. Please refer to the [Casual Booking Instructions](#) if you require assistance. **When a solid orange circle is displayed above, your child is successfully booked in for that day.**

Changes or cancellations will be accepted up until **2 weeks prior to your booking and must be requested via Email.**

If the day is fully booked, you may request a space via the Xplor Home App and will be automatically added to the waitlist.

**Please do not try and book your child into the other group.**

Direct debits are processed fortnightly for bookings 2 weeks in advance.

### Cancellation Policy

Changes or cancellations will be accepted until **2 weeks prior to your booking.** Please ensure you cancel the session via email notification to Belrose OSHC. Thereafter no changes or cancellations can be accepted without a Medical Certificate.

### Waitlist Policy

If your child has been added to the waitlist and a place becomes available, Belrose will contact you via email and book your child in under the assumption you still require care. It is the responsibility of the parent/guardian to advise Belrose immediately if you no longer require the care and wish to cancel the booking, which will enable us to offer the place to the next child on the waitlist.

### COVID-19 Policy

In the event of a Lockdown resulting in the closure of the Centre, all bookings will be cancelled and fees refunded. In the event of a Lockdown in which the Centre continues to operate, families will be given 48 hours from notification to amend or cancel their bookings. This notice period also applies if there are any program changes resulting from Lockdown restrictions.

### Authorisation

**By booking my child into Sustainable OSHC Vacation Care via the Xplor Home App, I hereby give consent for the child/ren booked into the Vacation Care program to attend the prescribed activities/excursions on the days they have been booked in.**

**I have access to & have read all the necessary information available in the Risk Assessments, Policies & Vacation Care Program prior to booking my child/ren in for Vacation Care as it contains the following regulatory information for excursions:**

- (a) the child's name; and
- (b) the reason the child is to be taken outside the premises; and
- (c) the date the child is to be taken on the excursion; and
- (d) a description of the proposed destination for the excursion; and
- (e) if the excursion involves transporting children -
  - (i) the means of transport; and
  - (ii) any requirements for seatbelts or safety restraints under a law of each jurisdiction in which the children are being transported; and
- (f) the proposed activities to be undertaken by the child during the excursion; and
- (g) the period the child will be away from the premises; and
- (h) the anticipated number of children likely to be attending the excursion; and
- (i) the anticipated ratio of educators attending the excursion to the anticipated number of children attending the excursion; and
- (j) the anticipated number of staff members and any other adults who will accompany and supervise the children on the excursion; and
- (k) that a risk assessment has been prepared and is available at the service.

**By clicking confirm booking, you are agreeing to these terms, if any questions please email Belrose OSHC.**

# Belrose Vacation Care

Program - Week 1 | Autumn 2024



= Travelling by Bus (Seatbelts to be worn) = Walking Excursion = Travelling by Ferry = Travelling via Public Transport

## K-6 Program

Monday 15/4

### Jurassic Dig

Let's get digging! Get ready for a fun filled day as we dig our way around the Belrose Public School. We'll be discovering dinosaur fossils and taking a closer look at them with the team from Beyond the Beanstalk.



Max: 45 - Ratio: 1:15

\$80

Tuesday 16/4

### Kung Fu Panda 4

Get your popcorn ready and join us for a trip to the cinemas where we'll dive into the hilarious and action-packed world of Po, the Kung Fu Panda for his next adventure. We will be heading to Hoyts Warringah Mall for a 12:30pm session.



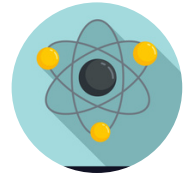
Max: 24 - Ratio: 1:8  
Bus Departure: 11:15am  
Bus Return: 3:00pm

\$90

Wednesday 17/4

### Science Bonanza: Gravity

Gravity! What is it? How does it work? You'll learn all about it as we explore the theory behind it and demonstrate how gravity works through a range of exciting experiments! Get messy with our egg drop experiment and creative in building our own water powered rockets on this fun filled science day.



Max: 45 - Ratio: 1:15

\$75

Thursday 18/4

### MasterChef

Do you love cooking? Come join us as we spend our day learning new skills in the kitchen. We'll be using mystery boxes filled with mystery ingredients to cook a range of cultural cuisines and explore a variety of foods. Take this chance to unleash your inner chef!



Max: 45 - Ratio: 1:15

\$80

Friday 19/4

### Sustainable Beats

Today we will be learning how to make our own instruments out of recycled materials! Whether you know how to play an instrument or not, everyone will get involved with our recycled instruments! Spinning drums, balloon skin drums, straw pan flute and many more instruments.



Max: 45 - Ratio: 1:15

\$75

# Belrose Vacation Care

Program - Week 2 | Autumn 2024



= Travelling by Bus (Seatbelts to be worn) = Walking Excursion = Travelling by Ferry = Travelling via Public Transport

## K-6 Program

Monday 22/4

### Paint & Soda

With a soda in hand to keep you refreshed, you'll create a work of art that's as cool and colorful as you are. It's a day of creativity, laughter, and delicious sips! Let your artistic side flow as we provide all the supplies you need to paint your masterpiece.



Max: 45 - Ratio: 1:15

\$80

Tuesday 23/4

### Soccer Tournament

Come as your favorite athlete or team and let's learn some soccer skills that could help you become the best! Are you a Ronaldo, Messi, Mbappé or Haaland fan? Lets see who's got what it takes to become the next big soccer star! In teams we will compete in a round robin style tournament to determine our winner & our next recipient of the Ballon d'Or.



Max: 45 - Ratio: 1:15

\$75

Wednesday 24/4

### Picnic @ Wyatts Reserve

Join us on a short walk up the road to a local oval, Wyatt Reserve. We'll be bringing frisbees, balls and other equipment to play games and run around in the sun, followed by a midday picnic before heading back to OSHC.



Max: 24 - Ratio: 1:8  
Walking Departure: 10:00am  
Walking Return: 3:00pm

\$85

Thursday 25/4

**ANZAC DAY**  
**Belrose OSHC Closed**

Friday 26/4

### Anzac Day

ANZAC Day is an extremely significant day for Australians, as we recognise the importance of commemorating soldiers and, at the same time, promoting peace. Join us at Belrose OSHC as we honor the traditions of the ANZACs. Lest We Forget.



Max: 45 - Ratio: 1:15

\$75

# Belrose Vacation Care

Program - Week 3 | Autumn 2024



= Travelling by Bus (Seatbelts to be worn) = Walking Excursion = Travelling by Ferry = Travelling via Public Transport

## K-6 Program

Monday 29/4

### Disco Fever

Get your boogie on and come join us for a Disco! We'll be playing dancing games such as musical bops, musical statues and musical chairs and also hosting our own Talent Quest where you can show off your singing voice, dance moves and acting abilities.



Max: 45- Ratio: 1:15

\$75

Tuesday 30/4

## K-6 Return to School