



Mona Vale Vacation Care

Important Information

General Information

Vacation Care is an additional service that is provided for families during the school holiday period. It is available for families that attend Wakehurst Public School as well as families from other schools. The program consists of a range of in-centre activities and excursions tailored for specific year groups.

What to Bring

Children should bring:

- **Healthy morning tea & lunch** (unless specified that lunch is provided on the program) - *Note: Due to children with anaphylaxis, Sustainable OSHC strives to be free from products containing nuts. Parents/guardians are asked to use caution when packing their child's lunchbox & avoid peanut butter, nutella or foods containing nuts.*
- **A sun hat & a raincoat**
- **A refillable drink bottle**
- **Spare clothes** (including underwear) in case there are any accidents.

Always mark belongings with your child's full name. Any belongings brought to the centre by your child remain the sole responsibility of the child & family. Sustainable OSHC take no responsibility for lost, stolen or broken items. Any clothing left at the end of Vacation Care will be donated to St Vincent De Paul.

What to Wear

Please ensure your child is wearing comfortable clothes that offer maximum sun protection including **a hat** and a top that **covers the shoulders**. Enclosed shoes that are suitable for walking and playing should be worn; thongs and sandals are impractical. Sunscreen should be applied to your child every day before dropping them to Vacation Care and will be reapplied throughout the day as necessary.

Food Provided

- Breakfast is available for children who arrive between 7:00am-8:00am and consists of Toast, Cereal & Fresh Fruit.
- Afternoon Tea is provided during Vacation Care and is served at 3:00pm. Afternoon Tea consists of Fresh Fruit & Sandwiches & a "special" snack i.e. Spaghetti Bolognese, Fried Rice, Banana Bread, Butter Chicken.
- In some circumstances, Lunch may be provided as part of the programmed activity. Please refer to the Vacation Care program as to whether lunch is provided.
- Due to children with anaphylaxis, Sustainable OSHC strives to be free from products containing nuts. No products containing or having traces of nuts will be used by Sustainable OSHC.

Hours of Operation

Vacation Care hours - 7:00am to 6:00pm

Pick up after 6:00pm incurs a late fee of \$16.50 per every 15mins or part thereof. Normal delivery and collection procedures apply.

Excursion Day Timing & Transport

- Children will generally leave the centre for excursions at 9:30am. Please ensure your child is at the centre by 9am for a briefing session prior to the excursion.
- In general, children will return back to the centre from excursions between 2:00pm - 3:00pm.
- Bus departure/return times are available on the Vacation Care Program & Risk Assessments. Please read them carefully so your child does not miss the excursion.
- Please refer to the Vacation Care Program to identify the means of transportation for the excursion i.e (Chartered Bus, Walking, Ferry, Public Transport).
- The charter buses used for excursions are driven by a hired bus driver from the supplying bus company with full insurance.

Risk Assessments and Staff Ratios

Risk assessments are conducted for each for each activity & excursion to ensure safety standards are upheld at all times. These assessments are available for viewing upon request.

Staff to child ratio is:

- Onsite = 1:15
- Offsite (excursion) = 1:8
- Excursions involving water e.g. swimming = 1:5

The number of children going on each excursion can vary, the maximum number of children & anticipated number of children for excursions will be listed on the Vacation Care Program.

Waivers

For some activities families will be required to complete a waiver form if deemed necessary by the activity providers.

Changes to Planned Program

There may be occasions where the planned program must be changed due to weather conditions or the illness of an instructor. Families will be notified at earliest convenience.

Cost Breakdown

Base Day rate = \$70 per student; plus
Variable Daily Activity cost eg. \$70 + \$15 = \$85
An Administration Fee of \$27.50 is payable by all families on an annual basis at the time of enrolment.



Mona Vale Vacation Care

Terms & Conditions

Booking and Payment Policy

All Vacation Care Bookings must now be requested via the Xplor Home App.

Please use the Xplor Home App to find the bookings tab and book into the appropriate sessions labelled "Vacation Care K-6" where you will be able to book each child in for the days requested. Please refer to the [Casual Booking Instructions](#) if you require assistance. **When a solid orange circle is displayed above, your child is successfully booked in for that day.**

Changes or cancellations will be accepted up until **2 weeks prior to your booking and must be requested via Email.**

If the day is fully booked, you may request a space via the Xplor Home App and will be automatically added to the waitlist.

Please do not try and book your child into the other group.

Direct debits are processed fortnightly for bookings 2 weeks in advance.

Cancellation Policy

Changes or cancellations will be accepted until **2 weeks prior to your booking.** Please ensure you cancel the session via email notification to Wakehurst OSHC. Thereafter no changes or cancellations can be accepted without a Medical Certificate.

Waitlist Policy

If your child has been added to the waitlist and a place becomes available, Wakehurst will contact you via email and book your child in under the assumption you still require care. It is the responsibility of the parent/guardian to advise Wakehurst immediately if you no longer require the care and wish to cancel the booking, which will enable us to offer the place to the next child on the waitlist.

COVID-19 Policy

In the event of a Lockdown resulting in the closure of the Centre, all bookings will be cancelled and fees refunded. In the event of a Lockdown in which the Centre continues to operate, families will be given 48 hours from notification to amend or cancel their bookings. This notice period also applies if there are any program changes resulting from Lockdown restrictions.

Authorisation

By booking my child into Sustainable OSHC Vacation Care via the Xplor Home App, I hereby give consent for the child/ren booked into the Vacation Care program to attend the prescribed activities/excursions on the days they have been booked in.

I have access to & have read all the necessary information available in the Risk Assessments, Policies & Vacation Care Program prior to booking my child/ren in for Vacation Care as it contains the following regulatory information for excursions:

- (a) the child's name; and
- (b) the reason the child is to be taken outside the premises; and
- (c) the date the child is to be taken on the excursion; and
- (d) a description of the proposed destination for the excursion; and
- (e) if the excursion involves transporting children -
 - (i) the means of transport; and
 - (ii) any requirements for seatbelts or safety restraints under a law of each jurisdiction in which the children are being transported; and
- (f) the proposed activities to be undertaken by the child during the excursion; and
- (g) the period the child will be away from the premises; and
- (h) the anticipated number of children likely to be attending the excursion; and
- (i) the anticipated ratio of educators attending the excursion to the anticipated number of children attending the excursion; and
- (j) the anticipated number of staff members and any other adults who will accompany and supervise the children on the excursion; and
- (k) that a risk assessment has been prepared and is available at the service.

By clicking confirm booking, you are agreeing to these terms, if any questions please email Mona Vale OSHC.

Mona Vale OSHC Mona Vale Public School, Waratah St, Mona Vale NSW, 2103
www.sustainableoshc.com.au Centre mobile: 0493 876 553 mnoshc@sustainableoshc.com.au

Mona Vale Vacation Care

Program - Week 1 | Autumn 2025



= Travelling by Bus (Seatbelts to be worn) = Walking Excursion = Travelling by Ferry = Travelling via Public Transport

K - 6 Program

Monday 14/4

Easter Eggstravaganza

Hop into OSHC with our egg-citing Easter celebration! Join us for a fun-filled day featuring an egg hunt, where colorful eggs hide surprises galore. Get crafty at our easter inspired crafts, and enjoy a variety of festive activities including bunny hop races and egg-and-spoon relays. It's a shell of a good time to spend together—don't miss out on the fun!



Max: 60 - Ratio: 1:15
In Centre

\$85

Tuesday 15/4

Years K-2: Princesses and Superheros

Join us for a magical day of adventure as we craft crowns and capes, participate in obstacle courses, engage in storytelling sessions, and explore world of fantasy! This exciting day promises fun for every young adventurer!



Max: 60 - Ratio: 1:15
In Centre

\$75

Years 3-6: Hot Chips @ Manly

Do you crave the mouthwatering crunch of hot chips? Then join us on a tasty treasure hunt as we head down to Manly Beach to find the absolute best hot chips Manly has to offer!



Max: 32 - Ratio: 1:8
Bus Departs: 10am
Bus Returns: 3pm

\$95

Wednesday 16/4

Fast Feet - OZTAG

Join us for an exciting day of Oz Tag filled with fun and teamwork! Participants will enjoy fast-paced Oz Tag games run by Cubed Sports. Children will develop skills and camaraderie with expert facilitators ensuring everyone, from beginners to experienced players, feels included. Don't miss the opportunity to make new friends and create lasting memories in the Oz Tag experience!



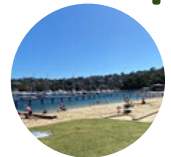
Max: 60 - Ratio: 1:15
In Centre

\$85

Thursday 17/4

Clontarf Park and BBQ

Slather on that sunscreen, pop on a hat, and join the party at Clontarf Park for a day jam-packed with fun! We'll conquer the equipment, dive into some epic oval games, and unleash our inner architects with dazzling sandcastle masterpieces. To make it even better we will be having a sausage sizzle for lunch, if you weren't already convinced!



Max: 40 - Ratio: 1:8
Bus Departs: 10:00am
Bus Returns: 3:00pm

\$95

Friday 18/4

**Easter Friday
Centre Closed**

Mona Vale Vacation Care

Program - Week 2 | Autumn 2025



= Travelling by Bus (Seatbelts to be worn) = Walking Excursion = Travelling by Ferry = Travelling via Public Transport

K-6 Program

Monday 21/4

Easter Monday Centre Closed

Tuesday 22/4

Chemistry Chaos

Get ready for a day of exciting experiments and discoveries! Join us to mix colorful concoctions, create explosive reactions, and explore the universe's mysteries. This exhilarating day is perfect for curious minds of all ages. Wear your lab coats and safety goggles for a day of laughter, learning, and colorful chaos!



Max: 60 - Ratio: 1:15
In Centre

\$85

Wednesday 23/4

Pastry Delights

Join us for a delicious day of pastry-making where kids will laugh and create scrumptious treats like croissants and fruit tarts. Learn to transform simple ingredients into delightful pastries, using colorful sprinkles and gooey fillings. Every little chef will enjoy the teamwork and joy of crafting their own tasty masterpieces. Come ready for a delicious adventure!



Max: 60 - Ratio: 1:15
In Centre

\$85

Thursday 24/4

ANZAC DAY

Join us for a heartfelt ANZAC Day celebration featuring creative crafts and activities to honor our heroes. You can engage in hands-on stations to create poppy wreaths, decorate remembrance cards, and design medals. Enjoy storytelling sessions on ANZAC history and interactive games promoting courage and teamwork. This day offers a chance to connect with our heritage and pay tribute to those who served.



Max: 60 - Ratio: 1:15
In Centre

\$80

Friday 25/4

ANZAC DAY Centre Closed

Mona Vale Vacation Care

Program - Week 3 | Autumn 2025



= Travelling by Bus (Seatbelts to be worn) = Walking Excursion = Travelling by Ferry = Travelling via Public Transport

K-6 Program

Monday 28/4

DIY Kite Day

Join us for a creative day of kite-making! Design colorful kites and learn the art of crafting, suitable for all skill levels. Enjoy teamwork and laughter, then watch your creations soar in the sky.



Max: 60 - Ratio: 1:15
In Centre

\$85

Tuesday 29/4

Pyjamas and Forte Day

Don't bother getting dressed today and come along in your pyjamas as we have a cozy party filled with laughter and creativity! Enjoy a movie with your favorite snacks and irresistible popcorn. Help us turn Mona Vale OSHC into the largest blanket fort as we participate in fun games, crafts & activities.



Max: 60 - Ratio: 1:15
In Centre

\$75

Wednesday 30/4

BACK TO SCHOOL
Term 2