



Manly Vale Vacation Care

Important Information

General Information

Vacation Care is an additional service that is provided for families during the school holiday period. It is available for families that attend Manly Vale Public School as well as families from other schools. The program consists of a range of in-centre activities and excursions tailored for specific year groups.

What to Bring

Children should bring:

- **Healthy morning tea & lunch** (unless specified that lunch is provided on the program) - *Note: Due to children with anaphylaxis, Sustainable OSHC strives to be free from products containing nuts. Parents/guardians are asked to use caution when packing their child's lunchbox & avoid peanut butter, nutella or foods containing nuts.*
- **A sun hat & a raincoat**
- **A refillable drink bottle**
- **Spare clothes** (including underwear) in case there are any accidents.

Always mark belongings with your child's full name. Any belongings brought to the centre by your child remain the sole responsibility of the child & family. Sustainable OSHC take no responsibility for lost, stolen or broken items. Any clothing left at the end of Vacation Care will be donated to St Vincent De Paul.

What to Wear

Please ensure your child is wearing comfortable clothes that offer maximum sun protection including **a hat** and a top that **covers the shoulders**. Enclosed shoes that are suitable for walking and playing should be worn; thongs and sandals are impractical. Sunscreen should be applied to your child every day before dropping them to Vacation Care and will be reapplied throughout the day as necessary.

Food Provided

- Breakfast is available for children who arrive between 7:00am-8:00am and consists of Toast, Cereal & Fresh Fruit.
- Afternoon Tea is provided during Vacation Care and is served at 3:00pm. Afternoon Tea consists of Fresh Fruit & Sandwiches & a "special" snack i.e. Spaghetti Bolognese, Fried Rice, Banana Bread, Butter Chicken.
- In some circumstances, Lunch may be provided as part of the programmed activity. Please refer to the Vacation Care program as to whether lunch is provided.
- Due to children with anaphylaxis, Sustainable OSHC strives to be free from products containing nuts. No products containing or having traces of nuts will be used by Sustainable OSHC.

Hours of Operation

Vacation Care hours - 7:00am to 6:00pm

Pick up after 6:00pm incurs a late fee of \$16.50 per every 15mins or part thereof. Normal delivery and collection procedures apply.

Excursion Day Timing & Transport

- Children will generally leave the centre for excursions at 9:30am. Please ensure your child is at the centre by 9am for a briefing session prior to the excursion.
- In general, children will return back to the centre from excursions between 2:00pm - 3:00pm.
- Bus departure/return times are available on the Vacation Care Program, Risk Assessments & on the My Family Lounge App. Please read them carefully so your child does not miss the excursion.
- Please refer to the Vacation Care Program to identify the means of transportation for the excursion i.e (Chartered Bus, Walking, Ferry, Public Transport).
- The charter buses used for excursions are driven by a hired bus driver from the supplying bus company with full insurance.

Risk Assessments and Staff Ratios

Risk assessments are conducted for each for each activity & excursion to ensure safety standards are upheld at all times, these assessments are available for viewing upon request.

Staff to child ratio is:

- Onsite = 1:15
- Offsite (excursion) = 1:8
- Excursions involving water e.g. swimming = 1:5

The number of children going on each excursion can vary, the maximum number of children & anticipated number of children for excursions will be listed on the Vacation Care Program.

Waivers

For some excursions families will be required to complete a waiver form.

Changes to Planned Program

There may be occasions where the planned program must be changed due to weather conditions or the illness of an instructor. Families will be notified at earliest convenience.

Cost Breakdown

Base Day rate = \$70 per student; plus
Variable Daily Activity cost eg. \$70 + \$15 = \$85
An Administration Fee of \$33 is payable by all families on an annual basis at the time of enrolment.



Manly Vale Vacation Care

Terms & Conditions

Booking and Payment Policy

All Vacation Care Bookings must now be requested via the Xplor Home App.

Please use the Xplor Home App to find the bookings tab and book into the appropriate sessions labelled "Vacation Care Kindy, "Vacation Care 1-2" or "Vacation Care 3-6" where you will be able to book each child in for the days requested. Please refer to the [Casual Booking Instructions](#) if you require assistance. **When a solid orange circle is displayed above, your child is successfully booked in for that day.**

Changes or cancellations will be accepted up until **2 weeks prior to your booking and must be requested via Email.**

If the day is fully booked, you may request a space via the Xplor Home App and will be automatically added to the waitlist. **Please do not try and book your child into the other group.**

Direct debits are processed fortnightly for bookings 2 weeks in advance.

Cancellation Policy

Changes or cancellations will be accepted until **2 weeks prior to your booking.** Please ensure you cancel the session via email notification to Koolkuna OSHC. Thereafter no changes or cancellations can be accepted without a Medical Certificate.

Waitlist Policy

If your child has been added to the waitlist and a place becomes available, Manly Vale will contact you via email and book your child in under the assumption you still require care. It is the responsibility of the parent/guardian to advise Manly Vale immediately if you no longer require the care and wish to cancel the booking, which will enable us to offer the place to the next child on the waitlist.

COVID-19 Policy

In the event of a Lockdown resulting in the closure of the Centre, all bookings will be cancelled and fees refunded. In the event of a Lockdown in which the Centre continues to operate, families will be given 48 hours from notification to amend or cancel their bookings. This notice period also applies if there are any program changes resulting from Lockdown restrictions.

Authorisation

By booking my child into Sustainable OSHC Vacation Care via the Xplor Home App, I hereby give consent for the child/ren booked into the Vacation Care program to attend the prescribed activities/excursions on the days they have been booked in.

I have access to & have read all the necessary information available in the Risk Assessments, Policies & Vacation Care Program prior to booking my child/ren in for Vacation Care as it contains the following regulatory information for excursions:

- (a) the child's name; and
- (b) the reason the child is to be taken outside the premises; and
- (c) the date the child is to be taken on the excursion; and
- (d) a description of the proposed destination for the excursion; and
- (e) if the excursion involves transporting children -
 - (i) the means of transport; and
 - (ii) any requirements for seatbelts or safety restraints under a law of each jurisdiction in which the children are being transported; and
- (f) the proposed activities to be undertaken by the child during the excursion; and
- (g) the period the child will be away from the premises; and
- (h) the anticipated number of children likely to be attending the excursion; and
- (i) the anticipated ratio of educators attending the excursion to the anticipated number of children attending the excursion; and
- (j) the anticipated number of staff members and any other adults who will accompany and supervise the children on the excursion; and
- (k) that a risk assessment has been prepared and is available at the service.

By clicking confirm booking, you are agreeing to these terms, if any questions please email Manly Vale OSHC.

Manly Vale Vacation Care

Program - Week 2 | Summer 2025



= Travelling by Bus (Seatbelts to be worn) = Walking Excursion = Travelling by Ferry = Travelling via Public Transport

Kindy

Monday 13/1

Build A Bear

Manly Vale are doing their very own Build-A-Bear. You're the mastermind behind your very own cuddly companion! Pick your fluffy buddy, sprinkle in some personality with sounds, snazzy outfits, and fun accessories, and voilà – memories in the making! It's the ultimate spot for gifts, celebrations, or just to sprinkle a little extra happiness into your day!



Max: 30 - Ratio: 1:15
In Centre

\$85

Tuesday 14/1

Plastic Free Boy

Learn about sustainability and the importance of reducing plastic use! Arlian Ecker, aka Plastic Free Boy, an inspiring young Eco Warrior who's all about saving our planet will be joining us to present his message through engaging activities and interactive games, discovering creative ways to help the environment and make eco-friendly choices.



Max: 30 - Ratio: 1:15
In Centre

\$85

Wednesday 15/1

Teddy Bear Picnic @ MV

Join us for a fun filled day with outdoor giggles, games and teddy bear shenanigans as we celebrate our Teddy Bear Picnic. Munch on a picnic feast, dive into storytime and themed teddy bear activities, while crafting unforgettable memories. So, grab your favorite teddy and your brightest smile for a day you won't want to miss!



Max: 30 - Ratio: 1:15
In Centre

\$80

Thursday 16/1

Golden Ridge Animal Farm

Prepare yourself for a day brimming with furry delight and discovery as the crew from Golden Ridge Animal Farm join us at Manly Vale OSHC! Lets embark on a journey through the enchanting realm of farm animals, uncovering their ways of life, and even seizing the opportunity to meet & pet some charming little creatures!



Max: 30 - Ratio: 1:15
In Centre

\$90

Friday 17/1

Everything Water

Enjoy water balloons, squirt guns, and games to cool off and have a blast. This day will be splashing with fun! Get wet and wild at Manly Vale! We will be slipping, dripping, dropping, throwing and super soaking each other!



Please bring a towel & a change of clothes.

Max: 30 - Ratio: 1:15
In Centre

\$80

Manly Vale Vacation Care

Program - Week 3 | Summer 2025



= Travelling by Bus (Seatbelts to be worn) = Walking Excursion = Travelling by Ferry = Travelling via Public Transport

Kindy

Monday 20/1

Treasure Island Puppet Show

Do you adore whimsical shows packed with vibrant puppets and captivating tales? Jeral Puppets are coming to Manly Vale OSHC for an intriguing puppet show called Treasure Island. Dive into the enchanting universe of puppets, where we will also be participating in a puppet-making workshops where you can craft your very own quirky characters!



Max: 30 - Ratio: 1:15
In Centre

\$85

Tuesday 21/1

Messy Monsters

Hold onto your paintbrushes because Messy Monster Day is here to unleash your inner Picasso! Dive into a whirlwind of hands-on, gooey fun with wild activities like splatter painting, slime shenanigans and outdoor games that'll have you laughing out loud. Embrace the chaos where messiness equals magic, and let your imagination run wild!



Max: 30 - Ratio: 1:15
In Centre

\$75

Wednesday 22/1

OSHC Disco Day

Slip into your grooviest dancing shoes for a day of pure fabulousness! We'll be spinning all your favorite bops, wild dance-offs, games galore, and a disco craft station where you can whip up some dazzling accessories. Don your most dazzling disco getup – think sparkles, vibrant colors, and patterns that scream FUN!



Max: 30 - Ratio: 1:15
In Centre

\$75

Thursday 23/1

Scavenger Hunt

Help OSHC complete a fun filled scavenger hunt around the school! Unleash your inner detective as you team up with friends to solve clues, uncover hidden treasures, and explore every corner of our campus. From the library to the playground, each stop will challenge your wits and teamwork. Don't miss out on the excitement—let the hunt begin!



Max: 30 - Ratio: 1:15
In Centre

\$75

Friday 24/1

Cricket Craze

Whether you're a cricket pro or just starting out, this sport is like a treasure chest of fun waiting to be opened! With team challenges, test matches and drills galore, you'll be running around, building those skills, and bonding with your mates in the great outdoors. So, dust off that bat and ball—let's hit the pitch and get this party started!



Max: 30 - Ratio: 1:15
In Centre

\$80

Manly Vale Vacation Care

Program - Week 4 | Summer 2025



= Travelling by Bus (Seatbelts to be worn) = Walking Excursion = Travelling by Ferry = Travelling via Public Transport

Kindy

Monday 27/1

PUBLIC HOLIDAY

Tuesday 28/1

Fro - Yo Day

Conjure your own frosty yogurt masterpiece, heaped with delightful treasures like ripe fruit, vibrant sprinkles, and luscious chocolate chips! Immerse yourself in a whirlwind of flavor combinations that will keep you chillin' and thrillin' throughout the summer – after all, who can resist a delectable reason to indulge?



Max: 30 - Ratio: 1:15
In Centre

\$80

Wednesday 29/1

Lego Masters

Unleash your inner genius and get ready to construct some wacky wonders in epic challenges and team showdowns! This day is bursting with teamwork, brain-busting problem-solving, and a sprinkle of imagination. Dive into the fun and whip up some jaw-dropping masterpieces on this wild adventure!



Max: 30 - Ratio: 1:15
In Centre

\$75

Thursday 30/1

Silly Salon

Let your inner beauty stylist free with creating wild hairstyles, wacky makeup, and nail art that'll make you giggle! From neon hair spray to funky temporary tattoos and sparkly face paint, the sky's the limit for your silly makeover dreams! It's a playground for the creatively quirky, where laughter and self-expression collide in the most fabulous way!



Max: 30 - Ratio: 1:15
In Centre

\$75

Friday 31/1

Bouncy Castle

Bounce your way into an exciting day at vacation care with our Bouncy Castle Extravaganza! Join us for a day filled with laughter, games, and endless fun as we unleash the ultimate bouncy castle experience!



Max: 30 - Ratio: 1:15
In Centre

\$90

Manly Vale Vacation Care

Program - Week 5 | Summer 2025



= Travelling by Bus (Seatbelts to be worn) = Walking Excursion = Travelling by Ferry = Travelling via Public Transport

Kindy

Monday 3/2

MV Classic Sport

Gear up for a fun-filled experience with classic sports like footy, soccer, basketball, and cricket in a friendly atmosphere! Whether joining a team or practicing solo, this program promotes exercise, socializing, and enjoying the outdoors, catering to all skill levels and sports enthusiasts.



Max: 30 - Ratio: 1:15
In Centre

\$75

Tuesday 4/2

Plaster Painting

Children will paint and decorate plaster figurines, turning them into colorful art pieces. With various designs available, they can express creativity and add unique details. This fun, relaxing activity enhances artistic expression and fine motor skills, allowing them to take home their masterpieces.



Max: 30 - Ratio: 1:15
In Centre

\$80

Wednesday 5/2

Lunar New Year

Explore the vibrant traditions of the Lunar New Year through crafting colorful lanterns and dragon masks, learning about customs and symbols, tasting traditional foods, and participating in activities like a mini dragon dance. It's a joyful way to celebrate the holiday's cultural significance with friends!



Max: 30 - Ratio: 1:15
In Centre

\$80