



# Koolkuna Vacation Care

## Important Information

### General Information

Vacation Care is an additional service that is provided for families during the school holiday period. It is available for families that attend Balgowlah North Public School as well as families from other schools. The program consists of a range of in-centre activities and excursions tailored for specific year groups.

### What to Bring

Children should bring:

- **Healthy morning tea & lunch** (unless specified that lunch is provided on the program) - *Note: Due to children with anaphylaxis, Sustainable OSHC strives to be free from products containing nuts. Parents/guardians are asked to use caution when packing their child's lunchbox & avoid peanut butter, nutella or foods containing nuts.*
- **A sun hat & a raincoat**
- **A refillable drink bottle**
- **Spare clothes** (including underwear) in case there are any accidents.

Always mark belongings with your child's full name. Any belongings brought to the centre by your child remain the sole responsibility of the child & family. Sustainable OSHC take no responsibility for lost, stolen or broken items. Any clothing left at the end of Vacation Care will be donated to St Vincent De Paul.

### What to Wear

Please ensure your child is wearing comfortable clothes that offer maximum sun protection including **a hat** and a top that **covers the shoulders**. Enclosed shoes that are suitable for walking and playing should be worn; thongs and sandals are impractical. Sunscreen should be applied to your child every day before dropping them to Vacation Care and will be reapplied throughout the day as necessary.

### Food Provided

- Breakfast is available for children who arrive between 7:00am-8:00am and consists of Toast, Cereal & Fresh Fruit.
- Afternoon Tea is provided during Vacation Care and is served at 3:00pm. Afternoon Tea consists of Fresh Fruit & Sandwiches & a "special" snack i.e. Spaghetti Bolognese, Fried Rice, Banana Bread, Butter Chicken.
- In some circumstances, Lunch may be provided as part of the programmed activity. Please refer to the Vacation Care program as to whether lunch is provided.
- Due to children with anaphylaxis, Sustainable OSHC strives to be free from products containing nuts. No products containing or having traces of nuts will be used by Sustainable OSHC.

### Hours of Operation

**Vacation Care hours - 7:00am to 6:00pm**

Pick up after 6:00pm incurs a late fee of \$16.50 per every 15mins or part thereof. Normal delivery and collection procedures apply.

### Excursion Day Timing & Transport

- Children will generally leave the centre for excursions at 9:30am. Please ensure your child is at the centre by 9am for a briefing session prior to the excursion.
- In general, children will return back to the centre from excursions between 2:00pm - 3:00pm.
- Bus departure/return times are available on the Vacation Care Program & Risk Assessments. Please read them carefully so your child does not miss the excursion.
- Please refer to the Vacation Care Program to identify the means of transportation for the excursion i.e (Chartered Bus, Walking, Ferry, Public Transport).
- The charter buses used for excursions are driven by a hired bus driver from the supplying bus company with full insurance.

### Risk Assessments and Staff Ratios

Risk assessments are conducted for each for each activity & excursion to ensure safety standards are upheld at all times, these assessments are available for viewing upon request.

#### Staff to child ratio is:

- Onsite = 1:15
- Offsite (excursion) = 1:8
- Excursions involving water e.g. swimming = 1:5

The number of children going on each excursion can vary, the maximum number of children & anticipated number of children for excursions will be listed on the Vacation Care Program.

### Waivers

For some excursions families will be required to complete a waiver form.

### Changes to Planned Program

There may be occasions where the planned program must be changed due to weather conditions or the illness of an instructor. Families will be notified at earliest convenience.

### Cost Breakdown

Base Day rate = \$70 per student; plus  
Variable Daily Activity cost eg. \$70 + \$15 = \$85  
An Administration Fee of \$33 is payable by all families on an annual basis at the time of enrolment.



# Koolkuna Vacation Care

## Terms & Conditions

### Booking and Payment Policy

**All Vacation Care Bookings must now be requested via the Xplor Home App.**

Please use the Xplor Home App to find the bookings tab and book into the appropriate sessions labelled "Vacation Care K-2" or "Vacation Care 3-6" where you will be able to book each child in for the days requested. Please refer to the [Casual Booking Instructions](#) if you require assistance. **When a solid orange circle is displayed above, your child is successfully booked in for that day.**

Changes or cancellations will be accepted up until **2 weeks prior to your booking and must be requested via Email.**

If the day is fully booked, you may request a space via the Xplor Home App and will be automatically added to the waitlist. **Please do not try and book your child into the other group.**

Direct debits are processed fortnightly for bookings 2 weeks in advance.

### Cancellation Policy

Changes or cancellations will be accepted until **2 weeks prior to your booking.** Please ensure you cancel the session via email notification to Koolkuna OSHC. Thereafter no changes or cancellations can be accepted without a Medical Certificate.

### Waitlist Policy

If your child has been added to the waitlist and a place becomes available, Koolkuna will contact you via email and book your child in under the assumption you still require care. It is the responsibility of the parent/guardian to advise Koolkuna immediately if you no longer require the care and wish to cancel the booking, which will enable us to offer the place to the next child on the waitlist.

### COVID-19 Policy

In the event of a Lockdown resulting in the closure of the Centre, all bookings will be cancelled and fees refunded. In the event of a Lockdown in which the Centre continues to operate, families will be given 48 hours from notification to amend or cancel their bookings. This notice period also applies if there are any program changes resulting from Lockdown restrictions.

### Authorisation

**By booking my child into Sustainable OSHC Vacation Care via the Xplor Home App, I hereby give consent for the child/ren booked into the Vacation Care program to attend the prescribed activities/excursions on the days they have been booked in.**

**I have access to & have read all the necessary information available in the Risk Assessments, Policies & Vacation Care Program prior to booking my child/ren in for Vacation Care as it contains the following regulatory information for excursions:**

- (a) the child's name; and
- (b) the reason the child is to be taken outside the premises; and
- (c) the date the child is to be taken on the excursion; and
- (d) a description of the proposed destination for the excursion; and
- (e) if the excursion involves transporting children -
  - (i) the means of transport; and
  - (ii) any requirements for seatbelts or safety restraints under a law of each jurisdiction in which the children are being transported; and
- (f) the proposed activities to be undertaken by the child during the excursion; and
- (g) the period the child will be away from the premises; and
- (h) the anticipated number of children likely to be attending the excursion; and
- (i) the anticipated ratio of educators attending the excursion to the anticipated number of children attending the excursion; and
- (j) the anticipated number of staff members and any other adults who will accompany and supervise the children on the excursion; and
- (k) that a risk assessment has been prepared and is available at the service.

**By clicking confirm booking, you are agreeing to these terms, if any questions please email Koolkuna OSHC.**

# Koolkuna Vacation Care

Program - Week 1 | Winter 2025



= Travelling by Bus (Seatbelts to be worn) = Walking Excursion = Travelling by Ferry = Travelling via Public Transport

## Juniors (Years K-2)

## Seniors (Years 3-6)

Monday 7/7

### Hoops Sparx

The team from Hoop Sparx are joining us with a high-energy, hands-on workshop where music, movement and play collide! Get into the flow with fun circus activities including hoop dancing, hula hoop tricks, juggling, spinning plates, partner and group games. Come and join us in this fun filled experience.



Max: 60 - Ratio: 1:15  
In Centre

\$85

Tuesday 8/7

### MasterChef

Get ready for a day filled with flavour and fun, where you'll take on the role of a creative chef and whip up your own delicious dishes and even create a special menu to take home!



Max: 45 - Ratio: 1:15

\$85

### Ninja Warriors

Join us as we head to Moving Bodies, Mt Kuring-gai to participate in the indoor Ninja Warrior Course! There is a huge range of obstacles to conquer such as warped walls, cargo nets, rope climb and floating steps!



Max: 32 - Ratio: 1:8  
Bus Departure: 10:00am  
Bus Return: 2:30pm

\$105

Wednesday 9/7

### Golden Ridge Animal Farm

Come along to Golden Ridge Animal Farm in Dural! At the farm, we'll be cuddling chicks, ducklings and rabbits. The children will also get to feed the sheep and goats, have a turn at milking the cows, and enjoy many more fun activities!



Max: 32 - Ratio: 1:8  
Bus Departure: 10:00am  
Bus Return: 3:00pm

\$105

### Multi Sports Day

A day for all you sports lovers out there. Join us, as we play every game under the sun. There will be pac-man, hockey, double whammy, European handball, ultimate frisbee and much more! Do not forget your runners!



Max: 30 - Ratio: 1:8

\$80

Thursday 10/7

### Bubble Soccer

If you're looking for an action packed, fun filled experience than Bubble Soccer is for you! Rally up your friends to verse them in a range of games and activities including bubble soccer, last man standing, bullrush & more using the bubble balls.



Max: 90 - Ratio: 1:15

\$90

Friday 11/7

### NAIDOC Week

Let's dive into the vibrant world of NAIDOC, an event in Australia that shines a spotlight on the incredible accomplishments and rich culture of Aboriginal and Torres Strait Islander communities. The theme this year is the Next Generation: 'Strength, Vision & Legacy,' not only celebrating the achievements of the past but the bright future ahead.



Max: 45 - Ratio: 1:15

\$75

# Koolkuna Vacation Care

Program - Week 2 | Winter 2025



= Travelling by Bus (Seatbelts to be worn) = Walking Excursion = Travelling by Ferry = Travelling via Public Transport

## Juniors (Years K-2)

## Seniors (Years 3-6)

Monday 14/7

### Messy Art Day

Wear an old t-shirt today as we are going to get messy!! Throughout the day we are going to be enjoying splatter painting, chalk drawing and all things messy! Come get involved and create some messy masterpieces!

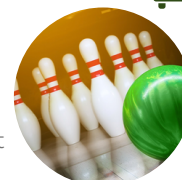


Max: 45 - Ratio: 1:15

\$80

### Bowling

Experience the buzzing, vibrant setting of Zone Bowling Dee Why as we head to the ten pin bowling alley to challenge our friends and educators in some seriously good fun! Who will get the first Strike?



Max: 32 - Ratio: 1:8  
Bus Departure: 9:45am  
Bus Return: 1:30pm

\$100

Tuesday 15/7

### Magic Show

Magician Missy Magic is joining us for a mesmerising journey filled with delightful tricks and interactive fun that will leave audiences of all ages spellbound. Enjoy yourself with all things magic. Keep an eye out for the live bunny illusion after which all the children can pat the bunny and have photos with our superstar "Twinkle".



Max: 90 - Ratio: 1:15

\$90

Wednesday 16/7

### Karate Day

Want to be a black belt warrior? With the help from Cube Sports finest warriors, you will be able to master all things karate. Who will impress the sensei the most?



Max: 45 - Ratio: 1:8

\$90

### Mosaic Art Day

Get ready for a fun filled day of colour, creativity and hands on art! You will design your very own mosaic masterpieces using tiles, mosaic stones, shiny beads and more!



Max: 30 - Ratio: 1:8

\$85

Thursday 17/7

### Laser Tag

Today, we're thrilled to welcome the Laser Warriors to BNPS! The school will be transformed into an epic laser tag battlefield! Get ready to gear up and test your skills as you face off against each other—and even take on the mighty team of Educators. Who will rise to the challenge and claim victory? It's time to aim, shoot, and conquer! Let the laser battles begin!



Max: 90 - Ratio: 1:15

\$95

Friday 18/7

### Christmas in July

Get into the festive spirit with a magical Christmas in July celebration. Join us for a day full of holiday cheer, from festive crafts, games and music. We will have Christmas activities such as making paper snowflakes, snow globes and decorating gingerbread men. Feel free to come dressed in your favourite Christmas clothes!



Max: 45 - Ratio: 1:15

\$80

# Koolkuna Vacation Care

Program - Week 3 | Winter 2025



= Travelling by Bus (Seatbelts to be worn) = Walking Excursion = Travelling by Ferry = Travelling via Public Transport

Juniors (Years K-2)

Seniors (Years 3-6)

Monday 21/7

## Jumping Castle

Unleash awesome fun as we jump to new heights within BNPS! With a range of jumping castles of different themes and sizes joining us today, which will be your favourite?!



Max: 90 - Ratio: 1:15

\$85

Tuesday 22/7

## Back to School Term 3