



Manly Vale Vacation Care

Important Information

General Information

Vacation Care is an additional service that is provided for families during the school holiday period. It is available for families that attend Manly Vale Public School as well as families from other schools. The program consists of a range of in-centre activities and excursions tailored for specific year groups.

What to Bring

Children should bring:

- **Healthy morning tea & lunch** (unless specified that lunch is provided on the program) - *Note: Due to children with anaphylaxis, Sustainable OSHC strives to be free from products containing nuts. Parents/guardians are asked to use caution when packing their child's lunchbox & avoid peanut butter, nutella or foods containing nuts.*
- **A sun hat & a raincoat**
- **A refillable drink bottle**
- **Spare clothes** (including underwear) in case there are any accidents.

Always mark belongings with your child's full name. Any belongings brought to the centre by your child remain the sole responsibility of the child & family. Sustainable OSHC take no responsibility for lost, stolen or broken items. Any clothing left at the end of Vacation Care will be donated to St Vincent De Paul.

What to Wear

Please ensure your child is wearing comfortable clothes that offer maximum sun protection including a **hat** and a top that **covers the shoulders**. Enclosed shoes that are suitable for walking and playing should be worn; thongs and sandals are impractical. Sunscreen should be applied to your child every day before dropping them to Vacation Care and will be reapplied throughout the day as necessary.

Food Provided

- Breakfast is available for children who arrive between 7:00am-8:00am and consists of Toast, Cereal & Fresh Fruit.
- Afternoon Tea is provided during Vacation Care and is served at 3:00pm. Afternoon Tea consists of Fresh Fruit & Sandwiches & a "special" snack i.e. Spaghetti Bolognese, Fried Rice, Banana Bread, Butter Chicken.
- In some circumstances, Lunch may be provided as part of the programmed activity. Please refer to the Vacation Care program as to whether lunch is provided.
- Due to children with anaphylaxis, Sustainable OSHC strives to be free from products containing nuts. No products containing or having traces of nuts will be used by Sustainable OSHC.

Hours of Operation

Vacation Care hours - 7:00am to 6:00pm

Pick up after 6:00pm incurs a late fee of \$15 per every 15mins or part thereof. Normal delivery and collection procedures apply.

Excursion Day Timing & Transport

- Children will generally leave the centre for excursions at 9:30am. Please ensure your child is at the centre by 9am for a briefing session prior to the excursion.
- In general, children will return back to the centre from excursions between 2:00pm - 3:00pm.
- Bus departure/return times are available on the Vacation Care Program & Risk Assessments. Please read them carefully so your child does not miss the excursion.
- Please refer to the Vacation Care Program to identify the means of transportation for the excursion i.e (Chartered Bus, Walking, Ferry, Public Transport).
- The charter buses used for excursions are driven by a hired bus driver from the supplying bus company with full insurance.

Risk Assessments and Staff Ratios

Risk assessments are conducted for each for each activity & excursion to ensure safety standards are upheld at all times, these assessments are available for viewing upon request.

Staff to child ratio is:

- Onsite = 1:15
- Offsite (excursion) = 1:8
- Excursions involving water e.g. swimming = 1:5

The number of children going on each excursion can vary, the maximum number of children & anticipated number of children for excursions will be listed on the Vacation Care Program.

Waivers

For some excursions families will be required to complete a waiver form.

Changes to Planned Program

There may be occasions where the planned program must be changed due to weather conditions or the illness of an instructor. Families will be notified at earliest convenience.

Cost Breakdown

Base Day rate = \$70 per student; plus
Variable Daily Activity cost eg. \$70 + \$15 = \$85
An Administration Fee of \$22 is payable by all families on an annual basis at the time of enrolment.

Manly Vale Vacation Care



Terms & Conditions

Booking and Payment Policy

All Vacation Care Bookings must now be requested via the Xplor Home App.

Please use the Xplor Home App to find the bookings tab and book into the appropriate sessions labelled "Vacation Care Kindy, "Vacation Care 1-2" or "Vacation Care 3-6" where you will be able to book each child in for the days requested. Please refer to the [Casual Booking Instructions](#) if you require assistance. **When a solid orange circle is displayed above, your child is successfully booked in for that day.**

Changes or cancellations will be accepted up until **2 weeks prior to your booking and must be requested via Email.**

If the day is fully booked, you may request a space via the Xplor Home App and will be automatically added to the waitlist. **Please do not try and book your child into the other group.**

Direct debits are processed fortnightly for bookings 2 weeks in advance.

Cancellation Policy

Changes or cancellations will be accepted until **2 weeks prior to your booking.** Please ensure you cancel the session via email notification to Koolkuna OSHC. Thereafter no changes or cancellations can be accepted without a Medical Certificate.

Waitlist Policy

If your child has been added to the waitlist and a place becomes available, Manly Vale will contact you via email and book your child in under the assumption you still require care. It is the responsibility of the parent/guardian to advise Manly Vale immediately if you no longer require the care and wish to cancel the booking, which will enable us to offer the place to the next child on the waitlist.

COVID-19 Policy

In the event of a Lockdown resulting in the closure of the Centre, all bookings will be cancelled and fees refunded. In the event of a Lockdown in which the Centre continues to operate, families will be given 48 hours from notification to amend or cancel their bookings. This notice period also applies if there are any program changes resulting from Lockdown restrictions.

Authorisation

By booking my child into Sustainable OSHC Vacation Care via the Xplor Home App, I hereby give consent for the child/ren booked into the Vacation Care program to attend the prescribed activities/excursions on the days they have been booked in.

I have access to & have read all the necessary information available in the Risk Assessments, Policies & Vacation Care Program prior to booking my child/ren in for Vacation Care as it contains the following regulatory information for excursions:

- (a) the child's name; and
- (b) the reason the child is to be taken outside the premises; and
- (c) the date the child is to be taken on the excursion; and
- (d) a description of the proposed destination for the excursion; and
- (e) if the excursion involves transporting children -
 - (i) the means of transport; and
 - (ii) any requirements for seatbelts or safety restraints under a law of each jurisdiction in which the children are being transported; and
- (f) the proposed activities to be undertaken by the child during the excursion; and
- (g) the period the child will be away from the premises; and
- (h) the anticipated number of children likely to be attending the excursion; and
- (i) the anticipated ratio of educators attending the excursion to the anticipated number of children attending the excursion; and
- (j) the anticipated number of staff members and any other adults who will accompany and supervise the children on the excursion; and
- (k) that a risk assessment has been prepared and is available at the service.

By clicking confirm booking, you are agreeing to these terms, if any questions please email Manly Vale OSHC.

Manly Vale Vacation Care

Program - Week 1 | Autumn 2024



= Travelling by Bus (Seatbelts to be worn) = Walking Excursion = Travelling by Ferry = Travelling via Public Transport

Juniors (Years 1-2)

Seniors (Years 3-6)

Monday 15/4

Beyond the Beanstalk: Insectarium

Dive into the world of creepy crawlies! Children will have the opportunity to look at and hold a variety of insects and view others like spiders, scorpions, centipedes and more!



Max: 60 - Ratio: 1:15

\$80

Bombora Tour @ Berry Island Reserve

Ready for a challenge? If you were castaway on an island, how would you find food and build a shelter? Lets discover which plants are edible and find natural materials to build shelters.



Please wear enclosed shoes; no thongs or sandals

Max: 32 - Ratio: 1:8
Bus Depart: 9:45Am
Bus Return: 3:00pm

\$95

Tuesday 16/4

Kung Fu Panda 4

Get your popcorn ready and join us for a trip to Hoyts, Warringah Mall, where we'll dive into the hilarious and action-packed world of Po, the Kung Fu Panda.



Max: 40 - Ratio: 1:8
Bus Departure: 11:30am
Bus Return: 2:15pm

\$90

Slime Mania

Be prepared to get slimed! Participate in a range of challenges with a common theme - SLIME. We will be making our own slime to play with, competing in some slimey challenges and getting super messy.



Max: 45 - Ratio: 1:15

\$80

Wednesday 17/4

Wheels Day

Grab your skateboard, scooter, or bike and join us for a day of outdoor fun and thrills. Don't forget your helmets, knee pads, and elbow pads for safety as you zoom and spin your way through a day of wheelie-awesome excitement.



Max: 60 - Ratio: 1:15

\$80

Australian Reptile Park

It's adventure time, as we delve into the fascinating world of Reptiles at the Australian Reptile Park, Somersby. From slithering snakes to cool chameleons, you'll have the chance to get up close and personal with these incredible creatures.



Max: 32 - Ratio: 1:8
Bus Departure: 9:30am
Bus Return: 3:00pm

\$100

Thursday 18/4

Lionell Watts Park @ Frenchs Forest

Join us in this green oasis where the excitement never ends. From soaring on swings to racing down slides, there's a world of play waiting for you.



Max: 40 - Ratio: 1:8
Bus Departure: 10:15am
Bus Return: 2:30pm

\$90

Artists Through Time

Step back in time with Manly Vale OSHC to the world of swirling colors and starry nights. It's a day of art, imagination and discovering the secrets behind Van Gogh's masterpieces.



Max: 45 - Ratio: 1:15

\$80

Friday 19/4

PJs & Shared Lunch Day

Can't be bothered getting dressed? No problem. Just roll out of bed and head to Manly Vale in your PJ's. We will be having a slumber party. Remember to bring in a special dish to share with your friends.



Max: 100 - Ratio: 1:15

\$75

Manly Vale Vacation Care

Program - Week 2 | Autumn 2024



= Travelling by Bus (Seatbelts to be worn) = Walking Excursion = Travelling by Ferry = Travelling via Public Transport

Juniors (Years 1-2)

Seniors (Years 3-6)

Monday 22/4

Canoelands Orchards

Wander through rows of lush fruit trees, picking your own delicious treasures, every fruit is a burst of flavor waiting to be discovered! It's a day of nature's delights, orchard exploration, and the simple joy of picking your own fruity treats.



Max: 40 - Ratio: 1:8
Bus Departure: 9:00am
Bus Return: 3:00pm

\$100

Manly Vale Survivor

Embark on a day filled with exciting challenges that will test your wit, courage and teamwork. From navigating obstacle courses to solving puzzles, it's a day designed for ultimate survival skills. Will you be the Survivor Champion of the Center?



Max: 45 - Ratio: 1:15

\$80

Tuesday 23/4

World Cup Sport

Dribble, shoot and score as we host a variety of sport challenges inspired by the global excitement of the World Cup. From soccer showdowns to mini game tournaments, it's a day where every kick and goal celebration brings the thrill of intentional sports right to your fingertip.



Max: 60 - Ratio: 1:15

\$75

BBQ Day @ Clifton Gardens

It's going to be a sizzling day of outdoor fun at Clifton Gardens in Mosman! Join us for a BBQ Bash by the beautiful waterside as we fire up the grill and indulge in a yummy snag! Relax on the grassy lawns, soak up the sunshine and let's make memories with friends.



Max: 32 - Ratio: 1:8
Bus Departure: 10:00am
Bus Return: 2:30pm

\$90

Wednesday 24/4

Ultimate Sydney @ Northmead

Let's get moving! Jump on the trampoline, dive into the foam pit, climb the wall, and swing on the monkey bars with us at Ultimate Sydney Indoor Play Centre.



Max: 40 - Ratio: 1:5
Bus Departure: 9:45am
Bus Return: 2:30pm

\$100

Ready Steady Cook

Race the clock with your team to create appetizing recipes from mysterious ingredients presented to you on the day! Each team will be provided with the necessary tools and assistance to produce a range of exquisite cuisines!



Max: 45 - Ratio: 1:15

\$85

Thursday 25/4

OSHC CLOSED
ANZAC DAY

OSHC CLOSED
ANZAC DAY

Friday 26/4

Anzac Day

ANZAC Day is an extremely significant day for Australians, as we recognise the importance of commemorating soldiers and, at the same time, promoting peace. Join us at Manly Vale as we honor the traditions of the ANZAC's. Lest We Forget.



Max: 100 - Ratio: 1:15

\$75

Manly Vale Vacation Care

Program - Week 3 | Autumn 2024



= Travelling by Bus (Seatbelts to be worn) = Walking Excursion = Travelling by Ferry = Travelling via Public Transport

Juniors (Years 1-2)

Seniors (Years 3-6)

Monday 29/4

Manly Vale Classics

Prepare for an exhilarating journey through time as we bring back the beloved classics! From the thrill of Sardines to the hilarious Noodle Knee Bash, and the excitement of Capture the flag and Dodgeball, there something for everyone to enjoy! It's a day where memories are made, friendships are forged, and fun knows no limits!



Max: 100 - Ratio: 1:15

\$80

Tuesday 30/4

Back to School