

Important Information

General Information

Vacation Care is an additional service that is provided for families during the school holiday period. It is available for families that attend Mona Vale Public School as well as families from other schools. The program consists of a range of in-centre activities and excursions tailored for specific year groups.

What to Bring

Children should bring:

- **Healthy morning tea & lunch** (unless specified that lunch is provided on the program) - *Note: Due to children with anaphylaxis, Sustainable OSHC strives to be free from products containing nuts. Parents/guardians are asked to use caution when packing their child's lunchbox & avoid peanut butter, nutella or foods containing nuts.*
- **A sun hat & a raincoat**
- **A refillable drink bottle**
- **Spare clothes** (including underwear) in case there are any accidents.

Always mark belongings with your child's full name. Any belongings brought to the centre by your child remain the sole responsibility of the child & family. Sustainable OSHC take no responsibility for lost, stolen or broken items. Any clothing left at the end of Vacation Care will be donated to St Vincent De Paul.

What to Wear

Please ensure your child is wearing comfortable clothes that offer maximum sun protection including **a hat** and a top that **covers the shoulders**. Enclosed shoes that are suitable for walking and playing should be worn; thongs and sandals are impractical. Sunscreen should be applied to your child every day before dropping them to Vacation Care and will be reapplied throughout the day as necessary.

Food Provided

- Breakfast is available for children who arrive between 7:00am-8:00am and consists of Toast, Cereal & Fresh Fruit.
- Afternoon Tea is provided during Vacation Care and is served at 3:00pm. Afternoon Tea consists of Fresh Fruit & Sandwiches & a "special" snack i.e. Spaghetti Bolognese, Fried Rice, Banana Bread, Butter Chicken.
- In some circumstances, Lunch may be provided as part of the programmed activity. Please refer to the Vacation Care program as to whether lunch is provided.
- Due to children with anaphylaxis, Sustainable OSHC strives to be free from products containing nuts. No products containing or having traces of nuts will be used by Sustainable OSHC.

Hours of Operation

Vacation Care hours - 7:00am to 6:00pm

Pick up after 6:00pm incurs a late fee of \$16.50 per every 15mins or part thereof. Normal delivery and collection procedures apply.

Excursion Day Timing & Transport

- **We will** generally leave the centre for excursions at 9:30am. Please ensure your child is at the centre by 9am for a briefing session prior to the excursion.
- In general, children will return back to the centre from excursions between 2:00pm - 3:00pm.
- Bus departure/return times are available on the Vacation Care Program & Risk Assessments. Please read them carefully so your child does not miss the excursion.
- Please refer to the Vacation Care Program to identify the means of transportation for the excursion i.e (Chartered Bus, Walking, Ferry, Public Transport).
- The charter buses used for excursions are driven by a hired bus driver from the supplying bus company with full insurance.

Risk Assessments and Staff Ratios

Risk assessments are conducted for each for each activity & excursion to ensure safety standards are upheld at all times. These assessments are available for viewing upon request.

Staff to child ratio is:

- Onsite = 1:15
- Offsite (excursion) = 1:8
- Excursions involving water e.g. swimming = 1:5

The number of children going on each excursion can vary, the maximum number of children & anticipated number of children for excursions will be listed on the Vacation Care Program.

Waivers

For some activities families will be required to complete a waiver form if deemed necessary by the activity providers.

Changes to Planned Program

There may be occasions where the planned program must be changed due to weather conditions or the illness of an instructor. Families will be notified at earliest convenience.

Cost Breakdown

Base Day rate = \$70 per student; plus
Variable Daily Activity cost eg. \$70 + \$15 = \$85
An Administration Fee of \$27.50 is payable by all families on an annual basis at the time of enrolment.

Mona Vale Vacation Care



Terms & Conditions

Booking and Payment Policy

All Vacation Care Bookings must now be requested via the Xplor Home App.

Please use the Xplor Home App to find the bookings tab and book into the appropriate sessions labelled "Vacation Care K-6" where you will be able to book each child in for the days requested. Please refer to the [Casual Booking Instructions](#) if you require assistance. **When a solid orange circle is displayed above, your child is successfully booked in for that day.**

Changes or cancellations will be accepted up until **2 weeks prior to your booking and must be requested via Email.**

If the day is fully booked, you may request a space via the Xplor Home App and will be automatically added to the waitlist.

Please do not try and book your child into the other group.

Direct debits are processed fortnightly for bookings 2 weeks in advance.

Cancellation Policy

Changes or cancellations will be accepted until **2 weeks prior to your booking.** Please ensure you cancel the session via email notification to Mona Vale OSHC. Thereafter no changes or cancellations can be accepted without a Medical Certificate.

Waitlist Policy

If your child has been added to the waitlist and a place becomes available, Mona Vale will contact you via email and book your child in under the assumption you still require care. It is the responsibility of the parent/guardian to advise Mona Vale OSHC immediately if you no longer require the care and wish to cancel the booking, which will enable us to offer the place to the next child on the waitlist.

Additional Needs & Inclusion Support

Children who require additional support are welcomed at Vacation Care once ISP funding is approved and appropriate staffing is available to meet their needs. Once ISP funding is approved, to help us plan effectively and ensure a safe, inclusive environment, families are asked to provide at least 3 weeks' notice of their specific bookings prior to the vacation care period.

Authorisation

By booking my child into Sustainable OSHC Vacation Care via the Xplor Home App, I hereby give consent for the child/ren booked into the Vacation Care program to attend the prescribed activities/excursions on the days they have been booked in.

I have access to & have read all the necessary information available in the Risk Assessments, Policies & Vacation Care Program prior to booking my child/ren in for Vacation Care as it contains the following regulatory information for excursions:

- (a) the child's name; and
- (b) the reason the child is to be taken outside the premises; and
- (c) the date the child is to be taken on the excursion; and
- (d) a description of the proposed destination for the excursion; and
- (e) if the excursion involves transporting children -
 - (i) the means of transport; and
 - (ii) any requirements for seatbelts or safety restraints under a law of each jurisdiction in which the children are being transported; and
- (f) the proposed activities to be undertaken by the child during the excursion; and
- (g) the period the child will be away from the premises; and
- (h) the anticipated number of children likely to be attending the excursion; and
- (i) the anticipated ratio of educators attending the excursion to the anticipated number of children attending the excursion; and
- (j) the anticipated number of staff members and any other adults who will accompany and supervise the children on the excursion; and
- (k) that a risk assessment has been prepared and is available at the service.

By clicking confirm booking, you are agreeing to these terms, if any questions please email Mona Vale OSHC.

Mona Vale Vacation Care

Program - Week 1 | Autumn 2026



= Travelling by Bus (Seatbelts to be worn) = Walking Excursion = Travelling by Ferry = Travelling via Public Transport

Kindy to Year 6 Program

Monday 06/04

Mona Vale OSHC Closed Public Holiday

Tuesday 07/04

Colour Splash Day

Kick off the holidays with a burst of colour and creativity. Make rainbow bracelets, design a bright tie-dye shirt, race through fast-paced colour relay games, and explore a rainbow scavenger hunt packed with surprises. Wrap up the day splashing paint, mixing colours, and creating artwork that's as bold and brilliant as the whole adventure.



Max: 75 - Ratio: 1:15
In Centre

\$75

Wednesday 08/04

Next Gen Inventors!

Show us your brilliant thinking with a full day of hands-on engineering fun, when our friends from Next Gen Inventors visit us. Take on exciting challenges and experiments that stretch problem-solving skills, build simple computers and robots that complete different tasks, and explore how real engineers design, test, and improve their creations. Finish the day by presenting inventive builds for everyone to admire, celebrating creativity, teamwork, and big ideas coming to life.



Max: 75- Ratio: 1:15
In Centre

\$95

Thursday 09/04

OSHC in the Bush: Centennial Park

Get outside and dive into the beauty of Centennial Park on a guided bushwalk filled with discovery. Wander through winding trails, spot native critters in their habitat, and learn about the incredible plants that make Sydney's landscape so special. Enjoy fresh air, wide-open spaces, and the thrill of exploring nature up close. Don't forget a hat and a full water bottle for the adventure ahead.

Early Bus Departure - arrival at Mona Vale OSHC by 8:00am



Max: 40- Ratio: 1:8
Bus Departure: 8:30am
Bus Return: 1:30pm

\$105

Friday 10/04

Cosy Cooking Day

Enjoy a cosy autumn cooking day filled with delicious flavours and seasonal fun. Bake pies, cookies, and sweet treats, enjoy the amazing smells as everything turns golden in the oven, then relax together and taste each creation. Finish the day with a line-up of fun autumn films for the perfect cosy celebration.



Max: 75 - Ratio: 1:15
In Centre

\$80

Mona Vale Vacation Care

Program - Week 2 | Autumn 2026



= Travelling by Bus (Seatbelts to be worn) = Walking Excursion = Travelling by Ferry = Travelling via Public Transport

Kindy to Year 6 Program

Monday 13/04

Taskmaster: Mona Vale

Take on the ultimate challenge in a fast, funny and unpredictable taskmaster day. Compete for the championship title as you tackle a wild mix of creative, quirky and mind-twisting tasks that put imagination, teamwork and quick thinking to the test. No one knows what the taskmaster has planned, but every challenge brings big laughs, big surprises and an unforgettable day of friendly competition.

Max: 75 - Ratio: 1:15
In Centre



\$75

Tuesday 14/04

Reptile Day

Come with us for a thrilling reptile experience, with a visit from the team at Reptile Shows, packed with close-up encounters and fun facts. Meet a range of incredibly tame Australian reptiles, learn what makes them unique, and enjoy an interactive session where you can touch and hold some of these amazing animals. It's an exciting, hands-on wildlife experience the children won't forget.

Max: 75 - Ratio: 1:15
In Centre



\$90

Wednesday 15/04

Inflatable World @ Dural!

Dive into a high-energy day at Inflatable World, Australia's biggest inflatable playground. Bounce through giant obstacle courses, climb towering inflatable walls, leap from challenge to challenge, zoom down massive slides and take on mini-games that keep the fun going all day. It's a huge, action-packed adventure full of laughs, movement and friendly competition. **Remember to wear comfy clothes and bring your socks so you're ready to jump straight in.**

Max: 40 - Ratio: 1:8
Bus Departure: 9:00am
Bus Return: 2:00pm



\$110

Thursday 16/04

Mona Vale Football Cup

Get ready for a football showdown packed with FIFA-style energy and friendly rivalry. Split into teams, design bold team jerseys, and craft epic trophies that every group will want to win. Create loud, colourful cheering posters to hype up your squad, then hit the field for a fast, fun tournament where every goal, save, and celebration counts. It's a full day of teamwork, big plays, and championship vibes from start to finish.

Max: 75 - Ratio: 1:15
In Centre



\$75

Friday 17/04

Eco Warriors: Gardening Day

Join us for Eco Warriors Day, a bright and hands-on adventure in transforming our gardens. Dig, plant and care for new seedlings, add colourful decorations that make our OSHC garden shine, and create your own painted flower pot from recycled materials to take home with a freshly planted seed. It's a fun, creative day of nature, teamwork and making our gardens look amazing.

Max: 75 - Ratio: 1:15
In Centre



\$75

Mona Vale Vacation Care

Program - Week 3

Autumn 2026



= Travelling by Bus (Seatbelts to be worn) = Walking Excursion = Travelling by Ferry = Travelling via Public Transport

Kindy to Year 6 Program

Monday 20/04

Movie Making

Experience the magic of Hollywood as you step into the spotlight as both director and star of your very own short film. Using everything from drawing and Lego to play-dough, props and live action, you'll team up with friends to dream up a story, bring it to life and create something truly unforgettable. The day ends with a grand red-carpet premiere where all of your films hit the big screen! Lights, camera, action!



Max: 75 - Ratio: 1:15
In Centre

\$75

Tuesday 21/04

Surfs Up!

Dive into surf culture for a fun, beach-themed day as you join your friends to help paint a giant group surfboard, take on surfer-style challenges and settle in for the movie 'Surf's Up' to keep the coastal vibes flowing. Along the way, you'll explore our coastal habitats and learn the beach-safety skills every young surfer needs. It's creative, active and full of ocean-inspired fun.



Max: 75 - Ratio: 1:15
In Centre

\$75

Wednesday 22/04

BACK TO SCHOOL Term 2