

Manly Vale Vacation Care



Important Information

General Information

Vacation Care is an additional service that is provided for families during the school holiday period. It is available for families that attend Manly Vale Public School as well as families from other schools. The program consists of a range of in-centre activities and excursions tailored for specific year groups.

What to Bring

Children should bring:

- **Healthy morning tea & lunch** (unless specified that lunch is provided on the program) - *Note: Due to children with anaphylaxis, Sustainable OSHC strives to be free from products containing nuts. Parents/guardians are asked to use caution when packing their child's lunchbox & avoid peanut butter, nutella or foods containing nuts.*
- **A sun hat & a raincoat**
- **A refillable drink bottle**
- **Spare clothes** (including underwear) in case there are any accidents.

Always mark belongings with your child's full name. Any belongings brought to the centre by your child remain the sole responsibility of the child & family. Sustainable OSHC take no responsibility for lost, stolen or broken items. Any clothing left at the end of Vacation Care will be donated to St Vincent De Paul.

What to Wear

Please ensure your child is wearing comfortable clothes that offer maximum sun protection including **a hat** and a top that **covers the shoulders**. Enclosed shoes that are suitable for walking and playing should be worn; thongs and sandals are impractical. Sunscreen should be applied to your child every day before dropping them to Vacation Care and will be reapplied throughout the day as necessary.

Food Provided

- Breakfast is available for children who arrive between 7:00am-8:00am and consists of Toast, Cereal & Fresh Fruit.
- Afternoon Tea is provided during Vacation Care and is served at 3:00pm. Afternoon Tea consists of Fresh Fruit & Sandwiches & a "special" snack i.e. Spaghetti Bolognese, Fried Rice, Banana Bread, Butter Chicken.
- In some circumstances, Lunch may be provided as part of the programmed activity. Please refer to the Vacation Care program as to whether lunch is provided.
- Due to children with anaphylaxis, Sustainable OSHC strives to be free from products containing nuts. No products containing or having traces of nuts will be used by Sustainable OSHC.

Hours of Operation

Vacation Care hours - 7:00am to 6:00pm

Pick up after 6:00pm incurs a late fee of \$16.50 per every 15mins or part thereof. Normal delivery and collection procedures apply.

Excursion Day Timing & Transport

- Children will generally leave the centre for excursions at 9:30am. Please ensure your child is at the centre by 9am for a briefing session prior to the excursion.
- In general, children will return back to the centre from excursions between 2:00pm - 3:00pm.
- Bus departure/return times are available on the Vacation Care Program, Risk Assessments & on the My Family Lounge App. Please read them carefully so your child does not miss the excursion.
- Please refer to the Vacation Care Program to identify the means of transportation for the excursion i.e (Chartered Bus, Walking, Ferry, Public Transport).
- The charter buses used for excursions are driven by a hired bus driver from the supplying bus company with full insurance.

Risk Assessments and Staff Ratios

Risk assessments are conducted for each for each activity & excursion to ensure safety standards are upheld at all times, these assessments are available for viewing upon request.

Staff to child ratio is:

- Onsite = 1:15
- Offsite (excursion) = 1:8
- Excursions involving water e.g. swimming = 1:5

The number of children going on each excursion can vary, the maximum number of children & anticipated number of children for excursions will be listed on the Vacation Care Program.

Waivers

For some excursions families will be required to complete a waiver form.

Changes to Planned Program

There may be occasions where the planned program must be changed due to weather conditions or the illness of an instructor. Families will be notified at earliest convenience.

Cost Breakdown

Base Day rate = \$75.50 per student; plus
Variable Daily Activity cost eg. \$75.50 + \$15 = \$90.50
An Administration Fee of \$33 is payable by all families on an annual basis at the time of enrolment.



Manly Vale Vacation Care

Terms & Conditions

Booking and Payment Policy

All Vacation Care Bookings must now be requested via the Xplor Home App.

Please use the Xplor Home App to find the bookings tab and book into the appropriate sessions labelled "Vacation Care Kindy, "Vacation Care 1-2" or "Vacation Care 3-6" where you will be able to book each child in for the days requested. Please refer to the [Casual Booking Instructions](#) if you require assistance. **When a solid orange circle is displayed above, your child is successfully booked in for that day.**

Changes or cancellations will be accepted up until **2 weeks prior to your booking and must be requested via Email.**

If the day is fully booked, you may request a space via the Xplor Home App and will be automatically added to the waitlist. **Please do not try and book your child into the other group.**

Direct debits are processed fortnightly for bookings 2 weeks in advance.

Cancellation Policy

Changes or cancellations will be accepted until **2 weeks prior to your booking.** Please ensure you cancel the session via email notification to Koolkuna OSHC. Thereafter no changes or cancellations can be accepted without a Medical Certificate.

Waitlist Policy

If your child has been added to the waitlist and a place becomes available, Manly Vale will contact you via email and book your child in under the assumption you still require care. It is the responsibility of the parent/guardian to advise Manly Vale immediately if you no longer require the care and wish to cancel the booking, which will enable us to offer the place to the next child on the waitlist.

Additional Needs & Inclusion Support

Children who require additional support are welcomed at Vacation Care once ISP funding is approved and appropriate staffing is available to meet their needs. Once ISP funding is approved, to help us plan effectively and ensure a safe, inclusive environment, families are asked to provide at least 3 weeks' notice of their specific bookings prior to the vacation care period.

Authorisation

By booking my child into Sustainable OSHC Vacation Care via the Xplor Home App, I hereby give consent for the child/ren booked into the Vacation Care program to attend the prescribed activities/excursions on the days they have been booked in.

I have access to & have read all the necessary information available in the Risk Assessments, Policies & Vacation Care Program prior to booking my child/ren in for Vacation Care as it contains the following regulatory information for excursions:

- (a) the child's name; and
- (b) the reason the child is to be taken outside the premises; and
- (c) the date the child is to be taken on the excursion; and
- (d) a description of the proposed destination for the excursion; and
- (e) if the excursion involves transporting children -
 - (i) the means of transport; and
 - (ii) any requirements for seatbelts or safety restraints under a law of each jurisdiction in which the children are being transported; and
- (f) the proposed activities to be undertaken by the child during the excursion; and
- (g) the period the child will be away from the premises; and
- (h) the anticipated number of children likely to be attending the excursion; and
- (i) the anticipated ratio of educators attending the excursion to the anticipated number of children attending the excursion; and
- (j) the anticipated number of staff members and any other adults who will accompany and supervise the children on the excursion; and
- (k) that a risk assessment has been prepared and is available at the service.

By clicking confirm booking, you are agreeing to these terms, if any questions please email Manly Vale OSHC.

Manly Vale Vacation Care

Program - Week 1 | Summer 2025



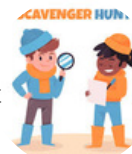
= Travelling by Bus (Seatbelts to be worn) = Walking Excursion = Travelling by Ferry = Travelling via Public Transport

Kindy

Monday 12/1

Scavenger Hunt

Let's complete a fun-filled scavenger hunt around the school! Unleash your inner detective as you team up with new friends to solve clues, uncover hidden treasures, and explore every corner of the campus. From the library to the playground, each stop will test your teamwork and brainpower. It's a great way to learn their new environment and build confidence from day one. Let the hunt begin!



Max: 30 - Ratio: 1:15
In Centre

\$80

Tuesday 13/1

PJ Party And Fort Building

Too comfy to get dressed this morning? No worries! Just roll out of bed and cruise into OSHC in your PJ's because we're throwing a massive slumber party! Get ready for a fun-filled day with classic party games like musical bumps, musical chairs, and limbo, plus you'll be teaming up with your mates to build the most epic blanket forts ever. It's going to be a day full of laughs, games, and good vibes as we kick off an awesome year together!



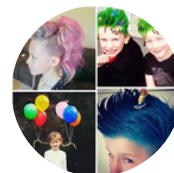
Max: 30 - Ratio: 1:15
In Centre

\$80

Wednesday 14/1

Silly Salon

Let your inner stylist shine as you go wild with crazy hairstyles, wacky makeup, and nail art that'll have you laughing all day long! From neon hair spray to funky temporary tattoos and sparkly face paint, there's no limit to how creative you can get. It's your chance to let loose, get silly, and show off your unique style in the most fabulous way possible!



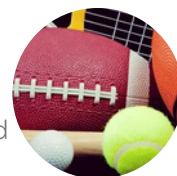
Max: 30 - Ratio: 1:15
In Centre

\$80

Thursday 15/1

Back to Basics

We're taking it back to basics at Manly Vale, where you'll get to dive into heaps of classic games and fun sports activities that help build your confidence, teamwork, and skills - all while having a blast! It's the perfect way to get moving, make new mates, and get pumped for your exciting school journey ahead.



Max: 30 - Ratio: 1:15
In Centre

\$80

Friday 16/1

Trip Around The World

We're going on a delicious adventure around the world where you'll get hands-on in the kitchen preparing an entrée, main, and dessert! From reading recipes to plating up your creations, you'll learn awesome new cooking skills and taste some seriously yummy food along the way. It's going to be a flavour-packed day full of fun, creativity, and mouth-watering moments!



Max: 30 - Ratio: 1:15
In Centre

\$80

Manly Vale Vacation Care

Program - Week 2 | Summer 2025



= Travelling by Bus (Seatbelts to be worn) = Walking Excursion = Travelling by Ferry = Travelling via Public Transport

Kindy

Monday 19/1

Lets Get Messy

It's time to roll up your sleeves and dive into a day of colourful, squishy, and squelchy fun, as you explore your senses and creativity through hands-on messy play! Get ready to make gooey slime, create wild splatter paintings, and shape your own moon dough masterpieces - it's going to be a messy, marvellous day full of laughs and imagination!



Max: 30 - Ratio: 1:15
In Centre

\$80

Tuesday 20/1

Magic World

Step into a realm of wonder where anything is possible, with OSHC transforming into a dazzling world of magic, mystery, and imagination. Budding wizards and curious conjurers will craft their own wands, and learn tricks to amaze their friends. With enchanted games, whimsical crafts, and spellbinding surprises, including a special appearance by a real magician from Magic World who will dazzle us with an unforgettable performance!



Max: 30 - Ratio: 1:15
In Centre

\$85

Wednesday 21/1

Colour Run

Bring some spare clothes and get ready to get messy - we're heading out for a fun run around the school with a burst of colour at every turn! You'll dash through clouds of colour, play awesome outdoor games, and celebrate a day full of teamwork, laughter, and high-energy fun. It's going to be a bright, bold, and unforgettable adventure!



Max: 30 - Ratio: 1:15
In Centre

\$85

Thursday 22/1

Manly Vale Cold Rock

Welcome to the Manly Vale Ice-creamery! Today you'll get to run your very own cold rock, self-serve style ice cream bar, picking all your favourite toppings - from crunchy oreos to chewy gummy bears and everything in between. Scoop it, mix it, top it, and enjoy a sweet treat made just the way you like it!



Max: 30 - Ratio: 1:15
In Centre

\$85

Friday 23/1

Plaster Painting

Get ready to unleash your creativity as you paint and decorate your very own plaster figurines, turning them into colourful works of art! With heaps of fun designs to choose from, you'll be able to add your own unique flair and details. It's a relaxing, hands-on activity that lets your imagination shine - and best of all, you'll get to take your masterpiece home to keep!



Max: 30 - Ratio: 1:15
In Centre

\$85

Manly Vale Vacation Care

Program - Week 3 | Summer 2025



= Travelling by Bus (Seatbelts to be worn) = Walking Excursion = Travelling by Ferry = Travelling via Public Transport

Kindy

Monday 26/1

PUBLIC HOLIDAY

Tuesday 27/1

Teddy Bear Picnic @ MV

Join us for a fun-filled day of outdoor giggles, games, and teddy bear antics as we celebrate our Teddy Bear Picnic! You'll munch on a yummy picnic feast, enjoy story-time under the sun, and take part in teddy-themed activities that'll have you smiling from ear to ear. So grab your favourite teddy and your brightest smile - it's going to be a day to remember!



Max: 30 - Ratio: 1:15
In Centre

\$75

Wednesday 28/1

Dance Classes - Kpop

We'll be joined by professional dance teachers who will introduce you to the exciting world of K-pop dancing! Get ready for wild dance-offs, heaps of games, and a disco craft station where you can create your own dazzling accessories. Come dressed in your most eye-catching disco gear - think sparkles, bright colours, and patterns that scream FUN - and get ready to dance up a storm!



Max: 30 - Ratio: 1:15
In Centre

\$90

Thursday 29/1

Petting Zoo

Experience the joy of Petting Zoo Day as our friends from Kidz-Zoo drop by for a hands-on animal adventure! You'll get to meet, feed, and pat a bunch of friendly farm animals while learning how to care for them. It's a day full of laughter, curiosity, and plenty of furry fun, perfect for animal lovers and curious minds alike!



Max: 30 - Ratio: 1:15
In Centre

\$95

Friday 30/1

Inflatable Obstacle Course

Race against your mates or try to beat your own time as you climb, bounce, and slide your way through the inflatable obstacle course! We'll be running time trials to find the Manly Vale OSHC obstacle course champions! So bring your energy, bring your game face, and see how many times you can smash through the course!



Max: 30 - Ratio: 1:15
In Centre

\$95