

Manly Vale Vacation Care

Important Information



General Information

Vacation Care is an additional service that is provided for families during the school holiday period. It is available for families that attend Manly Vale Public School as well as families from other schools. The program consists of a range of in-centre activities and excursions tailored for specific year groups.

What to Bring

Children should bring:

- **Healthy morning tea & lunch** (unless specified that lunch is provided on the program) - *Note: Due to children with anaphylaxis, Sustainable OSHC strives to be free from products containing nuts. Parents/guardians are asked to use caution when packing their child's lunchbox & avoid peanut butter, nutella or foods containing nuts.*
- **A sun hat & a raincoat**
- **A refillable drink bottle**
- **Spare clothes** (including underwear) in case there are any accidents.

Always mark belongings with your child's full name. Any belongings brought to the centre by your child remain the sole responsibility of the child & family. Sustainable OSHC takes no responsibility for lost, stolen or broken items. Any clothing left at the end of Vacation Care will be donated to St Vincent De Paul.

What to Wear

Please ensure your child is wearing comfortable clothes that offer maximum sun protection including **a hat** and a top that **covers the shoulders**. Enclosed shoes that are suitable for walking and playing should be worn; thongs and sandals are impractical. Sunscreen should be applied to your child every day before dropping them to Vacation Care and will be reapplied throughout the day as necessary.

Food Provided

- Breakfast is available for children who arrive between 7:00am-8:00am and consists of Toast, Cereal & Fresh Fruit.
- Afternoon Tea is provided during Vacation Care and is served at 3:00pm. Afternoon Tea consists of Fresh Fruit & Sandwiches & a "special" snack i.e. Spaghetti Bolognese, Fried Rice, Banana Bread, Butter Chicken.
- In some circumstances, Lunch may be provided as part of the programmed activity. Please refer to the Vacation Care program as to whether lunch is provided.
- Due to children with anaphylaxis, Sustainable OSHC strives to be free from products containing nuts. No products containing or having traces of nuts will be used by Sustainable OSHC.

Hours of Operation

Vacation Care hours - 7:00am to 6:00pm

Pick up after 6:00pm incurs a late fee of \$16.50 for every 15 minutes or part thereof. Normal delivery and collection procedures apply.

Excursion Day Timing & Transport

- We will generally leave the centre for excursions at 9:30am. Please ensure your child is at the centre by 9am for a briefing session prior to the excursion.
- In general, children will return to the centre from excursions between 2:00pm - 3:00pm.
- Bus departure/return times are available on the Vacation Care Program & Risk Assessments. Please read them carefully so your child does not miss the excursion.
- Please refer to the Vacation Care Program to identify the means of transportation for the excursion i.e (Chartered Bus, Walking, Ferry, Public Transport).
- The charter buses used for excursions are driven by a hired bus driver from the supplying bus company with full insurance.

Risk Assessments and Staff Ratios

Risk assessments are conducted for each activity & excursion to ensure safety standards are upheld at all times. These assessments are available for viewing upon request.

Staff to child ratio is:

- Onsite = 1:15
- Offsite (excursion) = 1:8
- Excursions involving water e.g. swimming = 1:5

The number of children going on each excursion can vary, the maximum number of children & anticipated number of children for excursions will be listed on the Vacation Care Program.

Waivers

For some activities families will be required to complete a waiver form if deemed necessary by the activity providers.

Changes to Planned Program

There may be occasions where the planned program must be changed due to weather conditions or the illness of an instructor. Families will be notified at earliest convenience.

Cost Breakdown

Educator Led Experience – \$85.00
Workshop / Local Experience – \$100.00
Excursion Day – \$115.00
Premium "WOW Day" – \$130.00

An Administration Fee of \$22.00 is payable by all families on an annual basis at the time of enrolment.

Manly Vale Vacation Care



Terms & Conditions

Booking and Payment Policy

All Vacation Care bookings must be made through the Xplor Home App.

Where places are available, bookings will be confirmed through the Xplor Home App.

Once a booking has been confirmed, Xplor will automatically issue a notification to the account holder and the confirmed booking will appear within the family's Xplor account and account statement.

It is the responsibility of the parent/guardian to regularly monitor the Xplor Home App, including booking status, notifications and account statements. Failure to view a Xplor notification or account statement does not invalidate a confirmed booking or alter the Cancellation Policy.

Direct debits are processed fortnightly for bookings two weeks in advance.

Cancellation Policy

Confirmed Vacation Care bookings may be cancelled through the Xplor Home App, without charge, up until two weeks prior to the booked session.

Within two weeks of the booked session, cancellations can no longer be made through the Xplor Home App and must be requested by email. Bookings cancelled within two weeks remain payable unless otherwise approved by the service or supported by a valid Medical Certificate.

Waitlist Policy

If a Vacation Care session is full, families may join the waitlist through the Xplor Home App.

A waitlist request remains active until it is withdrawn by the parent/guardian or the session has passed.

Families are responsible for regularly monitoring the Xplor Home App, including the status of their waitlist requests, notifications and account statements.

If a family no longer requires care at any time after joining the waitlist, they must notify the service immediately by email so their waitlist request can be withdrawn and the place offered to another family.

Where a place becomes available, the service may allocate the place by confirming the booking through Xplor. Xplor will automatically issue a notification to the account holder and the confirmed booking will appear within the family's Xplor account and account statement.

If a waitlist request has not been withdrawn before a place is allocated, the booking will be confirmed and the standard Cancellation Policy will apply.

Where a place becomes available within 24 hours of the session, or where immediate confirmation is required for operational reasons (for example, an excursion with limited places), the service may also contact families directly by telephone or email.

Additional Needs & Inclusion Support

Children who require additional support are welcomed at Vacation Care once ISP funding is approved and appropriate staffing is available to meet their needs. Once ISP funding is approved, to help us plan effectively and ensure a safe, inclusive environment, families are asked to provide at least 3 weeks' notice of their specific bookings prior to the vacation care period.

Manly Vale Vacation Care



Authorisation

By booking my child into Sustainable OSHC Vacation Care via the Xplor Home App, I hereby give consent for the child/ren booked into the Vacation Care program to attend the prescribed activities/excursions on the days they have been booked in.

By submitting a Vacation Care booking or joining a waitlist through the Xplor Home App, I acknowledge that I am responsible for monitoring my booking status, waitlist status, Xplor notifications and account statements. I understand that if I no longer require a booking or waitlist request, it is my responsibility to notify the service immediately in accordance with these Terms and Conditions.

I have access to & have read all the necessary information available in the Risk Assessments, Policies & Vacation Care Program prior to booking my child/ren in for Vacation Care as it contains the following regulatory information for excursions:

- (a) the child's name; and
- (b) the reason the child is to be taken outside the premises; and
- (c) the date the child is to be taken on the excursion; and
- (d) a description of the proposed destination for the excursion; and
- (e) if the excursion involves transporting children -
 - (i) the means of transport; and
 - (ii) any requirements for seatbelts or safety restraints under a law of each jurisdiction in which the children are being transported; and
- (f) the proposed activities to be undertaken by the child during the excursion; and
- (g) the period the child will be away from the premises; and
- (h) the anticipated number of children likely to be attending the excursion; and
- (i) the anticipated ratio of educators attending the excursion to the anticipated number of children attending the excursion; and
- (j) the anticipated number of staff members and any other adults who will accompany and supervise the children on the excursion; and
- (k) that a risk assessment has been prepared and is available at the service.

By clicking "Confirm Booking", you agree to these Terms and Conditions. If you have any questions, please email Manly Vale OSHC.

Manly Vale Vacation Care

Program - Week 1 | Spring 2026



= Travelling by Bus (Seatbelts to be worn) = Walking Excursion = Travelling by Ferry = Travelling via Public Transport

Juniors (Years 1-2)

Seniors (Years 3-6)

Monday 28/9

Little Inventors

Calling all budding inventors! We'll tackle fun STEM challenges, from spaghetti towers and foil boats to slime-making and the epic egg drop. Put your creativity and problem-solving skills to the test in a day of hands-on discovery!



Max: 45 - Ratio: 1:15
In Centre

\$85

Tru Ninja @ Rouse Hill

Unleash your inner ninja! We're heading to Tru Ninja to take on warped walls, balance beams and epic obstacles. Test your speed, strength and agility as you climb, balance and conquer your way through the course!



Max: 40 - Ratio: 1:8
Bus Departure: 10:45AM
Bus Return: 2:45PM

\$115

Tuesday 29/9

Ku-ring-gai Wildflower Garden

Step into the great outdoors! We'll explore the beautiful Wildflower Garden before getting creative with clay, botanical drawing and a collaborative bush mural. Discover nature, collect inspiration and create something special along the way!



Max: 40 - Ratio: 1:8
Bus Departure: 9:15AM
Bus Return: 1:30PM

\$115

Survivor Day

Outwit. Outplay. Outlast! Teams will battle through obstacle courses, tug-of-war, balance challenges and more. Put your strength, strategy and teamwork to the test as we find out who will become the ultimate Manly Vale Survivors!



Max: 45 - Ratio: 1:15
In Centre

\$85

Wednesday 30/9

Reverse Garbage

Turn trash into treasure! Using recycled and reused materials, we'll dream up, design and build our own amazing creations. Experiment with different materials, bring your ideas to life and discover clever ways to give everyday items a second life!



Max: 45 - Ratio: 1:15
In Centre

\$85

Australian Reptile Park

Take a walk on the wild side! We're heading to the Australian Reptile Park to meet crocodiles, snakes, koalas, dingoes and more. Catch a live show, encounter some creepy crawlies and discover fascinating facts about Australia's wildest residents!



Max: 40 - Ratio: 1:8
Bus Departure: 9:00AM
Bus Return: 3:00PM

\$115

Thursday 1/10

Swing Factory @ Terrey Hills

Grab a putter and take your best shot! We're heading to Swing Factory for 18 holes of mini golf packed with tricky obstacles, twists and friendly competition. Aim carefully, practise your putting skills and see who can master the course and score a hole-in-one!



Max: 40 - Ratio: 1:8
Bus Departure: 9:30AM
Bus Return: 12:00PM

\$115

Robotics and Coding

Robots at the ready! Mad About Science are visiting for a hands-on robotics workshop. Working in pairs, we'll build and program real robots, experiment with coding commands and tackle fun challenges to put our creations to the test!



Max: 45 - Ratio: 1:15
In Centre

\$100

Friday 2/10

Water Play Festival

Splash, splash – it's Water Play Festival time! We'll cool off with sprinklers, sponge games, bubbles, water play and fun mini experiments. There'll be lots of opportunities to splash, explore, laugh and play together as we celebrate a fantastic first week of Vacation Care!

Remember to bring a spare change of clothes and a towel.



Max: 105 - Ratio: 1:15

\$85

Manly Vale Vacation Care

Program - Week 2 | Spring 2026



= Travelling by Bus (Seatbelts to be worn) = Walking Excursion = Travelling by Ferry = Travelling via Public Transport

Juniors (Years 1-2)

Seniors (Years 3-6)

Manly Vale OSHC Closed Public Holiday

Monday 5/10

Tuesday 6/10

Wednesday 7/10

Thursday 8/10

Friday 9/10

Taronga Zoo

A wild adventure awaits at Taronga Zoo! We'll explore amazing habitats and meet animals from around the world, from lions and giraffes to meerkats, koalas and kangaroos. Keep your eyes peeled for incredible creatures, learn some fascinating animal facts and enjoy a wild day of discovery!



Max: 40 - Ratio: 1:8
Bus Departure: 9:45AM
Bus Return: 2:30PM

\$115

Gymnastics with Cube Sports

Flip, balance, stretch and soar! Cube Sports will put us through our paces with exciting gymnastics activities designed to test coordination, flexibility and strength. Practise new moves, challenge your skills and have a go at something new in an action-packed day of gymnastics fun!



Max: 45 - Ratio 1:15
In Centre

\$100

Slime & Messy Play

Squish it, stretch it, mix it and make it! Dive into a colourful world of slime and sensory play as we experiment with different textures and colours. Explore what makes slime stretch, ooze and change in a day of gloriously messy fun!



Max: 45 - Ratio: 1:15

\$85

Powerhouse @ Castle Hill

Curiosity takes centre stage! We're heading to Powerhouse Castle Hill for a day of science, technology and discovery. Take on the Mystery Object Challenge, see a Mars Rover demonstration and explore fascinating exhibits on our guided tour!



Max: 40 - Ratio 1:8
Bus Departure: 9:00AM
Bus Return: 2:15PM

\$115

Australian Digital Planetarium

Blast off on an adventure through space! Journey through the stars, visit distant planets and uncover the mysteries of our universe in an immersive planetarium experience. Discover constellations, meteor showers and spectacular swirling nebulae along the way!



Max: 45 - Ratio: 1:15
In Centre

\$100

Pottery Workshop

Shape, spin and create with clay! Guided by pottery experts from Fun Incursion, we'll learn how to mould and shape clay before transforming it into our own handmade masterpiece. Roll up your sleeves, embrace the mess and discover what you can create!



Max: 45 - Ratio 1:15
In Centre

\$100

Diwali - Festival of Lights

Light up the day with a colourful celebration of Diwali! We'll explore the traditions and meaning of the Festival of Lights through colour, music, storytelling and creative activities. Children can create vibrant artwork, discover some of the customs behind this special celebration and enjoy plenty of hands-on fun as we bring a little Diwali magic to Manly Vale. It's a joyful day filled with colour, creativity, discovery and light!



Max: 105 - Ratio: 1:15
In Centre

\$85

Manly Vale Vacation Care

Program - Week 3 | Spring 2026



= Travelling by Bus (Seatbelts to be worn) = Walking Excursion = Travelling by Ferry = Travelling via Public Transport

Juniors (Years 1-2)

Seniors (Years 3-6)

Monday 12/10

Trip Around the World

Pack your bags, we're setting off on a delicious adventure around the world without ever leaving the kitchen! Today, we'll explore different countries and create yummy dishes inspired by flavours from across the globe. Get ready to chop, mix, stir and taste your way through an unforgettable culinary journey!



Max: 105 - Ratio: 1:15
In Centre

\$85

Tuesday 13/10

Back to School Term 4