

Mona Vale Vacation Care



Important Information

General Information

Vacation Care is an additional service that is provided for families during the school holiday period. It is available for families that attend Mona Vale Public School as well as families from other schools. The program consists of a range of in-centre activities and excursions tailored for specific year groups.

What to Bring

Children should bring:

- **Healthy morning tea & lunch** (unless specified that lunch is provided on the program) - *Note: Due to children with anaphylaxis, Sustainable OSHC strives to be free from products containing nuts. Parents/guardians are asked to use caution when packing their child's lunchbox & avoid peanut butter, nutella or foods containing nuts.*
- **A sun hat & a raincoat**
- **A refillable drink bottle**
- **Spare clothes** (including underwear) in case there are any accidents.

Always mark belongings with your child's full name. Any belongings brought to the centre by your child remain the sole responsibility of the child & family. Sustainable OSHC take no responsibility for lost, stolen or broken items. Any clothing left at the end of Vacation Care will be donated to St Vincent De Paul.

What to Wear

Please ensure your child is wearing comfortable clothes that offer maximum sun protection including **a hat** and a top that **covers the shoulders**. Enclosed shoes that are suitable for walking and playing should be worn; thongs and sandals are impractical. Sunscreen should be applied to your child every day before dropping them to Vacation Care and will be reapplied throughout the day as necessary.

Food Provided

- Breakfast is available for children who arrive between 7:00am-8:00am and consists of Toast, Cereal & Fresh Fruit.
- Afternoon Tea is provided during Vacation Care and is served at 3:00pm. Afternoon Tea consists of Fresh Fruit & Sandwiches & a "special" snack i.e. Spaghetti Bolognese, Fried Rice, Banana Bread, Butter Chicken.
- In some circumstances, Lunch may be provided as part of the programmed activity. Please refer to the Vacation Care program as to whether lunch is provided.
- Due to children with anaphylaxis, Sustainable OSHC strives to be free from products containing nuts. No products containing or having traces of nuts will be used by Sustainable OSHC.

Hours of Operation

Vacation Care hours - 7:00am to 6:00pm

Pick up after 6:00pm incurs a late fee of \$16.50 per every 15mins or part thereof. Normal delivery and collection procedures apply.

Excursion Day Timing & Transport

- **We will** generally leave the centre for excursions at 9:30am. Please ensure your child is at the centre by 9am for a briefing session prior to the excursion.
- In general, children will return back to the centre from excursions between 2:00pm - 3:00pm.
- Bus departure/return times are available on the Vacation Care Program & Risk Assessments. Please read them carefully so your child does not miss the excursion.
- Please refer to the Vacation Care Program to identify the means of transportation for the excursion i.e (Chartered Bus, Walking, Ferry, Public Transport).
- The charter buses used for excursions are driven by a hired bus driver from the supplying bus company with full insurance.

Risk Assessments and Staff Ratios

Risk assessments are conducted for each for each activity & excursion to ensure safety standards are upheld at all times. These assessments are available for viewing upon request.

Staff to child ratio is:

- Onsite = 1:15
- Offsite (excursion) = 1:8
- Excursions involving water e.g. swimming = 1:5

The number of children going on each excursion can vary, the maximum number of children & anticipated number of children for excursions will be listed on the Vacation Care Program.

Waivers

For some activities families will be required to complete a waiver form if deemed necessary by the activity providers.

Changes to Planned Program

There may be occasions where the planned program must be changed due to weather conditions or the illness of an instructor. Families will be notified at earliest convenience.

Cost Breakdown

Base Day rate = \$70 per student; plus

Variable Daily Activity cost eg. \$70 + \$15 = \$85

An Administration Fee of \$27.50 is payable by all families on an annual basis at the time of enrolment.



Mona Vale Vacation Care

Terms & Conditions

Booking and Payment Policy

All Vacation Care Bookings must now be requested via the Xplor Home App.

Please use the Xplor Home App to find the bookings tab and book into the appropriate sessions labelled "Vacation Care K-6" where you will be able to book each child in for the days requested. Please refer to the [Casual Booking Instructions](#) if you require assistance. **When a solid orange circle is displayed above, your child is successfully booked in for that day.**

Changes or cancellations will be accepted up until **2 weeks prior to your booking and must be requested via Email.**

If the day is fully booked, you may request a space via the Xplor Home App and will be automatically added to the waitlist.

Please do not try and book your child into the other group.

Direct debits are processed fortnightly for bookings 2 weeks in advance.

Cancellation Policy

Changes or cancellations will be accepted until **2 weeks prior to your booking.** Please ensure you cancel the session via email notification to Mona Vale OSHC. Thereafter no changes or cancellations can be accepted without a Medical Certificate.

Waitlist Policy

If your child has been added to the waitlist and a place becomes available, Mona Vale will contact you via email and book your child in under the assumption you still require care. It is the responsibility of the parent/guardian to advise Mona Vale OSHC immediately if you no longer require the care and wish to cancel the booking, which will enable us to offer the place to the next child on the waitlist.

Additional Needs & Inclusion Support

Children who require additional support are welcomed at Vacation Care once ISP funding is approved and appropriate staffing is available to meet their needs. Once ISP funding is approved, to help us plan effectively and ensure a safe, inclusive environment, families are asked to provide at least 3 weeks' notice of their specific bookings prior to the vacation care period.

Authorisation

By booking my child into Sustainable OSHC Vacation Care via the Xplor Home App, I hereby give consent for the child/ren booked into the Vacation Care program to attend the prescribed activities/excursions on the days they have been booked in.

I have access to & have read all the necessary information available in the Risk Assessments, Policies & Vacation Care Program prior to booking my child/ren in for Vacation Care as it contains the following regulatory information for excursions:

- (a) the child's name; and
- (b) the reason the child is to be taken outside the premises; and
- (c) the date the child is to be taken on the excursion; and
- (d) a description of the proposed destination for the excursion; and
- (e) if the excursion involves transporting children -
 - (i) the means of transport; and
 - (ii) any requirements for seatbelts or safety restraints under a law of each jurisdiction in which the children are being transported; and
- (f) the proposed activities to be undertaken by the child during the excursion; and
- (g) the period the child will be away from the premises; and
- (h) the anticipated number of children likely to be attending the excursion; and
- (i) the anticipated ratio of educators attending the excursion to the anticipated number of children attending the excursion; and
- (j) the anticipated number of staff members and any other adults who will accompany and supervise the children on the excursion; and
- (k) that a risk assessment has been prepared and is available at the service.

By clicking confirm booking, you are agreeing to these terms, if any questions please email Mona Vale OSHC.

Mona Vale Vacation Care

Program - Week 1 | Summer 2025



= Travelling by Bus (Seatbelts to be worn) = Walking Excursion = Travelling by Ferry = Travelling via Public Transport

Year K-6 Program

Monday 22/12

Santa's Workshop

Get ready for a jolly day of Holiday magic! Come and join us to spend the day creating festive crafts, decorations, and gifts straight from Santa's workshop, with plenty of outdoor games and holiday cheer to keep everyone smiling. It's the perfect way to kick off the season with creativity and fun!



Max: 60 - Ratio: 1:15
In Centre

\$75

Tuesday 23/12

Holiday Movie Marathon

Sit back, relax, and enjoy a day at the movies, OSHC style. We'll be watching a selection of holiday films, including Arthur Christmas (G) Santa Clause (PG) and Santa Clause 2 (PG) on the big screen, munching on popcorn, and soaking up all the festive fun in our very own cosy cinema setting. Perfect for a chilled out day with friends before the holiday rush.



Max: 60 - Ratio: 1:15
In Centre

\$75



Mona Vale OSHC Closed

Mona Vale Vacation Care

Program - Week 1 | Summer 2026



= Travelling by Bus (Seatbelts to be worn) = Walking Excursion = Travelling by Ferry = Travelling via Public Transport

Year1-6 Program

Monday 12/01

Australian Celebration

Come along for a fun day celebrating the Aussie outdoors! Children will take part in classic outdoor games, make their own damper, and enjoy a relaxed day of activities inspired by life in Australia.



Max: 60 - Ratio: 1:15
In Centre

\$80

Tuesday 13/01

Clay and Pottery Day

Join us for a fun and engaging workshop to learn traditional wheel-throwing techniques. With guidance from our educators, dive into clay-moulding activities, from pinch pots to imaginative creatures, and shape something truly special to take home. It's the perfect way to get messy, express yourself through clay art, and enjoy a creative adventure!



Max: 60 - Ratio: 1:15
In Centre

\$85

Wednesday 14/01

Bubble Soccer

Get ready to bounce, roll, and laugh your way through the day! Ultimate Bubble Soccer Sydney is bringing the fun to us, with their exciting in-centre bubble soccer games. Suit up in giant inflatable bubbles and take part in hilarious matches full of energy, teamwork, and endless fun!



Max: 60 - Ratio: 1:15
In Centre

\$90

Thursday 15/01

Ninja Warriors

We're off to Moving Bodies, Ku-ring-gai for a thrilling day of adventure! Take on the Ninja Warrior obstacle courses, climbing, balancing, and racing our way through challenges, before joining a fun gymnastics session led by skilled coaches. It's the perfect mix of strength, movement and fun!



Max: 32 - Ratio: 1:8
Bus Departure: 9:15am
Bus Return: 2:00pm

\$105

Friday 16/01

Water Day

Beat the summer heat with a day full of water fun! Enjoy a range of water-based activities and games, including water gun, water balloons, and a slip n slide. It's the ultimate day to cool off, laugh with friends, and make a splash.



Max: 60 - Ratio: 1:15
In Centre

\$80

Mona Vale Vacation Care

Program - Week 2 | Summer 2026



= Travelling by Bus (Seatbelts to be worn) = Walking Excursion = Travelling by Ferry = Travelling via Public Transport

Year1-6 Program

Monday 19/01

Clifton Gardens Beach & BBQ

We're heading out for a sun-soaked day at beautiful Clifton Gardens! Enjoy the beach, play on the playground, and take part in outdoor games, before relaxing with a delicious BBQ lunch. It's the perfect mix of fun, fresh air, and adventure.

Max: 32 - Ratio: 1:8
Bus Departure: 10:00am
Bus Return: 3:00pm



\$105

Tuesday 20/01

Brazilian Carnival

Experience the colour and energy of Brazil right here at OSHC! Delight in the fun of Carnival mask making, dancing, and delicious Brazilian inspired food, celebrating the vibrant spirit of this world-famous festival with music, creativity, and joy all around!

Max: 60 - Ratio: 1:15
In Centre



\$85

Wednesday 21/01

Silent Disco

Get ready to dance and move to the beat! Take part in a fun in-centre Silent Disco workshop, complete with glowing headphones and great tunes. The day will also include dance games and creative disco-themed crafts, making it a perfect mix of music, movement and creativity!

Max: 60 - Ratio: 1:15
In Centre



\$95

Thursday 22/01

Laser Tag

Gear up for an action packed day with an in-centre laser tag workshop hosted by Laser Warriors! Work in teams, strategise, and navigate exciting missions in a safe, supervised setup. It's an energetic day full of teamwork, friendly competition, and excitement!

Max: 60 - Ratio: 1:15
In Centre



\$95

Friday 23/01

Summer Foods Day

It's time to get creative in the kitchen! Whip up a range of refreshing summer treats like fruit smoothies, colourful skewers, mini pavlovas, and fresh salads. A delicious day of cooking, tasting, and celebrating the flavours of summer!

Max: 60 - Ratio: 1:15
In Centre



\$85

Mona Vale Vacation Care

Program - Week 3

Summer 2026



= Travelling by Bus (Seatbelts to be worn) = Walking Excursion = Travelling by Ferry = Travelling via Public Transport

Year 1-6 Program

Monday 26/01

Mona Vale OSHC closed Public Holiday

Tuesday 27/01

Holey Moley @ Alexandria

We're off to Holey Moley Alexandria for a day packed with mini-golf and big fun! Putt your way through a series of imaginative, quirky themed holes, each one offering a new surprise and plenty of laughs. With friendly competition, teamwork, and loads of excitement, it's the perfect outing to enjoy time with friends, build confidence, and create lasting memories.

Max: 32 - Ratio: 1:8
Bus Departure: 9:00am
Bus Return: 3:00pm



**HOLEY
MOLEY**
GOLF CLUB

\$110

Wednesday 28/01

Robotics Day

Step into the future with our exciting Robotics Day, a hands-on adventure where we collaborate, experiment with ideas, problem-solve, and most importantly, have FUN! The day kicks off with an engaging AI and robotics workshop, followed by creative robot suit design using recycled materials. From building unique robotic models to exploring a range of robot-themed activities, every moment is packed with imagination, innovation, and teamwork.

Max: 60 - Ratio: 1:15
In Centre



\$90

Thursday 29/01

Gaming Truck

The ultimate gaming experience is coming to us! Step inside the Games2u mobile gaming truck for an immersive session of multiplayer fun, packed with exciting games and friendly competition. a thrilling in-centre day for gamers of all ages!

Max: 60 - Ratio: 1:15
In Centre



\$95

Friday 30/01

STEM Challenge Day

Get ready for a day of creativity, problem solving, and discovery! Take on a series of exciting STEM challenges such as the egg drop, bridge building, ego towers and spaghetti and marshmallow structures, to name a few! A hands on day full of innovation, teamwork, and fun experimentation!

Max: 60 - Ratio: 1:15
In Centre



\$80